Payments due 30th day after quarter end.
INSTRUCTIONS FOR FORM MW-1

The AMOUNT ENCLOSED is the “qualifying wages” of all your employees times the tax rate of 2.0%. Refer to Internal Revenue Service Code Section 3121 for complete definition of wages. Usually “qualifying” will be the same as Medicare wages (for employees who are exempt from Medicare wages, compute as though they were not exempt.) Qualifying wages include, but are not limited to, gross wages less 125 cafeteria plan contributions; bonuses, stipends and tip income; commissions and fees; sick pay, sub pay, deferred compensation; wage continuation plans (retirement incentives, severance pay, short term disability, etc.); income from nonqualified pension plans when reportable in Box 5 of W-2; vacation pay; uniform, automobile and travel allowances; costs of group term life insurance over $50,000; reimbursement in excess of deductible expenses; profit sharing; prizes and gifts to the same extent taxable by the IRS; and stock options.

Withholding taxes must be postmarked or received on or before the due date. If withholding payments are received after the due date, the following penalties and interest will be imposed.

LATE PAYMENT PENALTY: 50% OF THE AMOUNT NOT TIMELY PAID
LATE RECONCILIATION PENALTY: $25 PER MONTH (MAX $150)
2021 INTEREST RATE: 5% PER ANNUM (.42% PER MONTH)
CITY OF MIDDLETOWN OHIO, EMPLOYER’S RETURN OF TAX WITHHELD

YEAR PERIOD AMOUNT ENCLOSED

$ Tax Rate: 2.0%

Authorized Signature

Print or Type Name

Email

Official Title

Federal I.D.

Telephone

Do your employees □ live and/or □ work in Middletown?

Is this a final return? □ YES □ NO

If yes, explain on reverse

Make check payable and mail to:

CITY OF MIDDLETOWN
PO BOX 630157
Cincinnati OH 45263-0157

Form MW-1
INSTRUCTIONS FOR FORM MW-3

Copies of W-2’s of all employees subject to City of Middletown income tax must accompany this form. W-2’s must be in alphabetical order or sorted by social security number.

Employers with more than 250 employees must submit W-2 information on diskette or CD-Rom. Please contact our office for specific instructions.

If non-employee compensation was paid for work performed in Middletown, copies of 1099-MISC’s must also be submitted.

FILING DEADLINE FEBRUARY 28 (MARCH 31 ELECTRONIC FILING)

If you terminated your employees before December 31, this reconciliation must be filed within thirty days after the last payment of wages.
CITY OF MIDDLETOWN OHIO, WITHHOLDING TAX RECONCILIATION

<table>
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Total number of employees
Total payroll for the year
Less payroll not subject to tax (Must include explanation on the reverse)
Payroll subject to tax
Withholding liability at 2.0% of line 4

Overpayment credited to next year* OR....... Additional tax due

*Refund not issued unless requested. Attach explanation.

No taxes or credits of less than $10.01 shall be collected or refunded

EMAIL
PO Box 428739  Middletown OH 45042-8739

Final Return, explain on reverse

Middletown Income Tax Withheld for Tax Year 2021

Total remitted for the year (Must equal line 5. If not, explain on reverse)

Total remitted for the year

EMPLOYER (name and address)

Federal I.D.

Submitted by (Type or Print)

Official Title

Signature

Date ____________ Telephone (___) ____________

FORM MW-3

ORIGINAL MUST BE RETURNED WITH W-2’S AND 1099’S BY FEBRUARY 28 OR MARCH 31 FOR ELECTRONIC FILERS

Email ____________________

Final Return, explain on reverse

Middletown Income Tax Withheld for Tax Year 2021

Total remitted for the year (Must equal line 5. If not, explain on reverse)

Total remitted for the year

EMPLOYER (name and address)

Federal I.D.

Submitted by (Type or Print)

Official Title

Signature

Date ____________ Telephone (___) ____________

FORM MW-3

ORIGINAL MUST BE RETURNED WITH W-2’S AND 1099’S BY FEBRUARY 28 OR MARCH 31 FOR ELECTRONIC FILERS

Email ____________________
USE YELLOW LABEL AT RIGHT FOR MW-3 ONLY
## WORKSHEET FOR YOUR RECORDS

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