

MIDDLETOWN, OHIO

October 16, 2018

At 5:30 p.m., Mayor Mulligan called the City Council meeting to order in Council Chambers, Lower Level of the City Building.

ROLL CALL

City Council Members present: A. Vitori, S. Bohannon, J. Mulligan, T. Moon, L. Mulligan.

Staff Present: Susan Cohen, Amy Schenck, Chief Muterspaw, Chief Lolli, Jacob Burton.

CITY MANAGER REPORTS

City Manager Adkins was sick, so Finance Director Burton presented the 2019 Public Safety Budget.

	<u>Dollars</u>	<u>Percent</u>
Year End 2018 Expected General Fund Balance	\$6,566,828	21.1%
Year End 2019 Budgeted GF Balance	\$4,778,914	15.5%
2019 <u>Decrease</u> in Non-Public Safety <u>Personnel</u> Costs	(\$314,149)*	(6.1%)

*2019 Community Development salaries of \$335,037 (code enforcement) moved to Police Administration in 2019 budget

	<u>2019</u>	<u>2018</u>	<u>\$ Change</u>	<u>% Change</u>
Division of Police	\$12,566,276	\$12,163,405	\$402,871	3.3%
Division of Fire	\$9,855,599	\$10,120,001	(\$264,402)	(2.6%)
Public Safety Totals:	\$22,421,875	\$22,283,406	\$138,469	0.6%
SAFER Grant Reimb.	\$0	(\$937,537)		
AFG SCBA Grant Reimb.	\$0	(\$337,690)		

Net Total Expenditures \$22,421,875 \$21,008,179 \$1,413,696 6.7%

- Assumes no SAFER Grant or AFG Grant in 2019. We are hopeful that we will receive a SAFER Grant again for 12 Firefighters and an AFG Grant for some type of equipment purchase. The SAFER Grant application period begins 12/17/18 and the SAFER panel will begin announcing award recipients 3/1/19.
- Increase includes \$335K of Community Development salaries being transferred to Police Admin. Increase otherwise would be \$1,078,659 or 5.1%.

Division of Fire	<u>2019</u>	<u>2018</u>	<u>\$ Change</u>	<u>% Change</u>
Fire Administration	\$431,343	\$411,813	\$19,530	4.7%
Fire Operations	\$8,791,120	\$9,103,155	(\$312,035)	(3.4%)
Training & Prevent.	\$633,136	\$605,033	\$28,103	4.6%
Total Expenditures	\$9,855,599	\$10,120,001	(\$264,402)	(2.6%)
SAFER Grant Reimb.	\$0	(\$937,537)		
AFG Grant Reimb.	\$0	(\$337,690)		
Net Expenditures	\$9,855,599	\$8,844,774	\$1,010,825	11.4%

Mr. Burton provided the 2019 goal and objectives for the Division of Fire including:

- Continue implementation of recommendations of the 2017 Strategic Planning Study throughout 2019
- Review implementation of the results of the 2018 Deployment and Staffing Analysis conducted by the Ohio Fire Chiefs' Association
- Reduce Fire & EMS calls for service by 15% through the use of the Address Management System software, community education, community paramedicine, false alarm reduction strategies, and appropriate dispatch triage by December 31, 2019
- Prepare and train all City Departments and Divisions on Middletown's Community Disaster Plan by December 31, 2019
- Continue cooperation with other key organizations and city staff on community response to opioid overdoses and reduce these incidents by 10% by December 31, 2019
- Identify and apply for capital grants for the purchase and replacement of newer and older equipment including air quality monitors, cardiac monitoring equipment, capnography devices

- Develop a Fire Administration succession plan to prepare future leadership of the Division of Fire

Division of Police	2019	2018	\$ Change	% Change
Administration (2019 includes 4 Housing Code Specialists, Animal Control Officer & new Admin Assist)	\$962,535	\$588,973	\$373,562	63.4%
Criminal Investigation (one less officer in 2019, added officer in 2018 in anticipation of Camper retirement)	\$1,309,927	\$1,461,129	(\$151,202)	(10.3%)
Uniform Patrol	\$6,462,279	\$6,481,235	(\$18,956)	(0.3%)
Narcotics	\$882,599	\$852,189	\$30,410	3.6%
Police Services	\$326,642	\$311,286	\$15,356	4.9%
Police & Fire Dispatch (Dispatcher position added in 2019)	\$1,350,220	\$1,223,695	\$126,525	10.3%
Jail Management	\$1,272,074	\$1,244,898	\$27,176	2.2%
Total Expenditures	\$12,566,276	\$12,163,405	\$402,871	3.3%

Mr. Burton provided the 2019 goal and objectives for the Division of Police including:

- Crime and Calls for Service Reduction: Continue to reduce Part I Crimes and CFS
- Consolidate all nuisance activities in Police Administration and utilize the chronic nuisance ordinance to address property issues
- Continue the use of task force strategies to address crime hotspots
- Improved use of the Address Management System to better our neighborhood policing

Mr. Burton explained the staffing changes for 2019 in the Division of Police

	2019	2018
Police Administration	10	4
Criminal Investigation	12	13
Narcotics	7	7
Uniform Patrol	49	49
Total	*78	73

*2019 includes 4 Housing Code Specialists, Animal Control Officer, and additional Admin. Assistant

Mr. Burton explained the staffing changes for 2019 in the Division of Fire

	2019	2018
Fire Administration	3	3
Fire Operations	72	72
Fire Training/Prevention	5	5
Total	**80	80

** Keeps all current SAFER grant employees in 2019 Budget even if City is not awarded grant in March 2019.

CITIZEN COMMENTS
Council on Aging
Elderly Services

Randy Quinsenberry, Manager of Provider Services explained that the Elderly Services Program (ESP) helps older adults remain safe and independent in their own homes. It provides in-home care for eligible seniors who might otherwise be forced to leave their homes and enter a nursing facility. ESP expands care that may already be provided by family and friends. Council on Aging (COA) manages the program for the Butler County Board of County Commissioners. A volunteer community board is appointed by the commissioners to advise on program needs and policies. Services are available to Butler County residents age 65 and older who need help with certain activities of daily living (bathing, cleaning, cooking, transportation, etc.). Home-delivered meals are available starting at age 60. Eligibility for each service is determined by an ESP care manager during a home visit. There is no income qualification for this program.

Gerald Withers

Mr. Withers expressed his concern about the speeders in his neighborhood and stated that the electronic speed sign had helped with the problem. He asked that a traffic light be installed at Richardson and University.

CONSENT AGENDA

Approve the City Council Minutes: October 2, 2018
 Receive and File the Board and Commission Minutes:
 Cemetery Board- July 18, 2018
 Park Board- August 13, 2018
 Confirm the Temporary Personnel Appointment of Emma Jones to the position of Treatment Plant Assistant Lab Analyst, Department of Public Works & Utilities, Division of Water

	<p>Treatment</p> <p>Confirm the Conditional Appointment of Marietta Frazier to the Position of Part-Time Bus Driver, Department of Community Revitalization, Division of Transit</p> <p>To enter into a professional services contract with WSP USA, Inc., to create a Middletown Transportation Plan for inclusion into the new City Master Plan under development.</p> <p>To request approval to purchase a new Ford Transit evidence van off the ODAS Contract for the Division of Police in the total amount of \$27,692.50 from Middletown Ford.</p> <p>Mr. Bohannon moved to approve the issues and actions listed on the Consent Agenda. Mr. J. Mulligan seconded. Motion carried. Ayes: Mr. Bohannon, Mr. Moon, Mr. J. Mulligan, Mr. L. Mulligan, Ms. Vitori.</p>
MOTION AGENDA	
Contract to Reline Manholes	<p>To enter into a contract with Municipal & Contractor's Sealing Products, Cincinnati, Ohio, in an amount not to exceed \$150,000 for the rehabilitation and relining of manholes.</p> <p>Mr. Bohannon moved to enter into a contract with Municipal & Contractor's Sealing Products, Cincinnati, Ohio, in an amount not to exceed \$150,000 for the rehabilitation and relining of manholes. Mr. J. Mulligan seconded. Motion carried. Ayes: Mr. Moon, Mr. J. Mulligan, Mr. L. Mulligan, Mr. Bohannon, Ms. Vitori.</p>
COUNCIL COMMENTS	
Mr. J. Mulligan	<p>Mr. J. Mulligan thanked the organizers of the Kingswell Impact Gala for their hospitality and commented that it was a great event that recognizes exemplary achievement efforts of people, or projects that provide positive impact and demonstration of excellence throughout our City. He reminded everyone that the Kiwanis Pancake Breakfast will be November 3, 2018.</p>
Mr. L. Mulligan	<p>Mr. L. Mulligan reminded everyone that the State of the City was scheduled for November 1, 2018 at 6:00 p.m. at the Middletown High School Community Room and that Trick or Treat would be on October 31st.</p>
Waive Charter	<p>Mr. Moon moved to suspend the Charter provision that requires reading on two separate days and to declare Resolution No. R2018-27 and Ordinance No. O2018-71 emergency measures to be read one time only. Mr. J. Mulligan seconded. Motion carried. Ayes: Mr. J. Mulligan, Mr. L. Mulligan, Ms. Vitori, Mr. Bohannon, Mr. Moon.</p>
Ord. No. O2018-68 Contract for Fire Turnout Gear	<p>Ordinance No. O2018-68, an ordinance establishing a procedure for and authorizing a contract with Phoenix Safety Outfitters for the purchase and repair of fire turnout gear was read for the second time.</p> <p>Mr. Moon moved to approve Ordinance No. O2018-68, an ordinance establishing a procedure for and authorizing a contract with Phoenix Safety Outfitters for the purchase and repair of fire turnout gear. Mr. J. Mulligan seconded. Motion carried. Ayes: Mr. L. Mulligan, Ms. Vitori, Mr. Bohannon, Mr. Moon, Mr. J. Mulligan.</p>
Ord. No. O2018-69 Amend CRA with Goetz Tower	<p>Ordinance No. O2018-69, an ordinance authorizing a third amendment to the Community Reinvestment Area agreement between City of Middletown and Historic Goetz Tower, LLC was read for the second time.</p> <p>Mr. Moon moved to approve Ordinance No. O2018-69, an ordinance authorizing a third amendment to the Community Reinvestment Area agreement between City of Middletown and Historic Goetz Tower, LLC. Mr. J. Mulligan seconded. Motion carried. Ayes: Ms. Vitori, Mr. Bohannon, Mr. Moon, Mr. J. Mulligan, Mr. L. Mulligan.</p>
Ord. No. O2018-70 Contract for Airport Taxiway Lighting	<p>Ordinance No. O2018-70, an ordinance authorizing a contract with Brandstetter Carroll Inc. for engineering and grant administration services for the rehabilitation of the airport taxiway lighting system was read for the second time.</p> <p>Mr. Bohannon moved to approve Ordinance No. O2018-70, an ordinance authorizing a contract with Brandstetter Carroll Inc. for engineering and grant administration services for the rehabilitation of the airport taxiway lighting system. Mr. Moon seconded. Motion carried. Ayes: Mr. Bohannon, Mr. Moon, Mr. J. Mulligan, Mr. L. Mulligan, Ms. Vitori.</p>
Res. No. R2018-23 Amend Appropriations	<p>Resolution No. R2018-23, a resolution to make adjustments to appropriations for current expenses and other expenditures of the City of Middletown, Counties of Butler and Warren, State of Ohio, for the period ending December 31, 2018, was read for the second time.</p> <p>Mr. J. Mulligan moved to approve Resolution No. R2018-23, a resolution to make adjustments to appropriations for current expenses and other expenditures of the City of Middletown, Counties of Butler and Warren, State of Ohio, for the period ending December 31, 2018. (General Fund) Mr. Moon seconded. Motion carried. Ayes: Mr. Moon, Mr. J. Mulligan, Mr. L. Mulligan, Mr. Bohannon, Ms. Vitori.</p>

**Res. No. R2018-24
ODOT Grant for Airport**

Resolution No. R2018-24, a resolution authorizing the City Manager to apply for a grant and to enter into a grant agreement with the Ohio Department of Transportation Office of Aviation for a taxiway lighting system project at Middletown Regional Airport was read for the second time.

Mr. J. Mulligan moved to approve Resolution No. R2018-24, a resolution authorizing the City Manager to apply for a grant and to enter into a grant agreement with the Ohio Department of Transportation Office of Aviation for a taxiway lighting system project at Middletown Regional Airport. Mr. Moon seconded. Motion carried. Ayes: Mr. J. Mulligan, Mr. L. Mulligan, Ms. Vitori, Mr. Bohannon, Mr. Moon.

**Res. No. R2018-25
Transit Grant-Federal**

Resolution No. R2018-25, a resolution authorizing the filing of an application with the Department of Transportation, United States of America, for a grant under the Federal Transit Administration Act of 1991, as amended was read for the second time.

Mr. J. Mulligan moved to approve Resolution No. R2018-25, a resolution authorizing the filing of an application with the Department of Transportation, United States of America, for a grant under the Federal Transit Administration Act of 1991, as amended. Mr. Moon seconded. Motion carried. Ayes: Mr. L. Mulligan, Ms. Vitori, Mr. Bohannon, Mr. Moon, Mr. J. Mulligan.

**Res. No. R2018-26
Transit Grant- State**

Resolution No. R2018-26, a resolution authorizing the filing of applications for CY2019 with the Ohio Department of Transportation for grants under the Ohio Public Transportation Grant Program was read for the second time.

Mr. J. Mulligan moved to approve Resolution No. R2018-26, a resolution authorizing the filing of applications for CY2019 with the Ohio Department of Transportation for grants under the Ohio Public Transportation Grant Program. Mr. Moon seconded. Motion carried. Ayes: Ms. Vitori, Mr. Bohannon, Mr. Moon, Mr. J. Mulligan, Mr. L. Mulligan.

**Res. No. R2018-27
Amend Appropriations**

Resolution No. R2018-27, a resolution to make adjustments to appropriations for current expenses and other expenditures of the City of Middletown, Counties of Butler and Warren, State of Ohio, for the period ending December 31, 2018, and declaring an emergency was read. (General Fund, Nuisance Abatement Fund, Airport Fund)

Mr. J. Mulligan moved to approve Resolution No. R2018-27, a resolution to make adjustments to appropriations for current expenses and other expenditures of the City of Middletown, Counties of Butler and Warren, State of Ohio, for the period ending December 31, 2018, and declaring an emergency. (General Fund, Nuisance Abatement Fund, Airport Fund) Mr. Bohannon seconded. Motion carried. Ayes: Mr. Bohannon, Mr. J. Mulligan, Mr. L. Mulligan, Ms. Vitori. Abstain: Mr. Moon.

**Ord. No. O2018-71
Approve Fire CBA**

Ordinance No. O2018-71, an ordinance authorizing a collective bargaining agreement with the International Association of Firefighters, Local #336 for the years January 1, 2018 through December 31, 2020 and declaring an emergency was read.

Mr. J. Mulligan moved to approve Ordinance No. O2018-71, an ordinance authorizing a collective bargaining agreement with the International Association of Firefighters, Local #336 for the years January 1, 2018 through December 31, 2020 and declaring an emergency. Mr. Moon seconded. Motion carried. Ayes: Mr. Moon, Mr. J. Mulligan, Mr. L. Mulligan, Mr. Bohannon, Ms. Vitori.

**Res. No. R2018-28
Transfer Golf Course
Fund Money to GF**

Resolution No. R2018-28, a resolution authorizing the transfer of monies from the Golf Course Fund to the General Fund was read for the first time.

**Ord. No. O2018-72
Eliminate Golf Course
Fund**

Ordinance No. O2018-72, an ordinance eliminating the Golf Course Fund of the City was read for the first time.

**Ord. No. O2018-73
Approve Annexation**

Ordinance No. O2018-73, an ordinance approving the annexation of 3.089 +/- acres located in Franklin Township, Warren County, Ohio, as required by Section 709.04 of the Ohio Revised Code was read for the first time.

ADJOURNMENT

At 6:05 p.m., the meeting was declared adjourned until the State of the City Address on November 1, 2018 at 6:00 p.m. at the Middletown High School. The next regular Council meeting will be on November 6, 2018, at 5:30 p.m.

Lawrence P. Mulligan, Jr., Mayor

Attest: _____