

Middletown Regional Airport/Hook Field

Airport Commission

Meeting Minutes – August 21, 2023

Location

Middletown City Building Conference Room 2C

Commission Members

MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Nicholas Brown (NB)	<input checked="" type="checkbox"/>		Tim Pond (TP)	<input checked="" type="checkbox"/>	
Harvey Poff (HP)	<input checked="" type="checkbox"/>		Thomas Rudolf (TR)	<input checked="" type="checkbox"/>	
Tim Epperhart (TE)	<input checked="" type="checkbox"/>		Jon Schade (JS)		<input checked="" type="checkbox"/>
John Langhorne (JL)		<input checked="" type="checkbox"/>			

Other Attendees

1. Jo Dible (JD) – City of Middletown - MWO Airport Manager
2. Scott Grube – AMS FBO Manager
3. Tal Moon (TM) – Middletown City Council Liaison

Call to Order

Meeting Called to Order by TR at 6:01pm.

Excuse Absences

NB moved to excuse the absence of JL and JS. Motion was 2nd by TP. Motion carried unanimously.

Approval of Minutes

TP moved to approve the June 19, 2023 Airport Commission Meeting Minutes with no changes. Motion was 2nd by HP. Motion carried unanimously.

TE moved to approve the July 17, 2023 Airport Commission Meeting Minutes with no changes. Motion was 2nd by HP. Motion carried unanimously.

Reports

- Engineering Report submitted by Brandstetter-Carroll, Inc. (BCI)
 - None
- FBO Report
 - Fuel Sales & Operations (May 2023)
 - AvGAS – 3,370 gals
 - JetA – 10,120 gals
 - Smoke from Canadian Wildfires resulted in a noticeable decrease in flying over the past month.
 - 2,767 total operations (July) + 160 additional operations by Museum (56 on grass runway)
 - The Wounded Warrior event went great.

- Airport Manager's Report
 - FAA TXY B grant approved.
 - All PAPI replacement grants have been closed out.
 - ODOT Grant still pending for Apron rehabilitation.
 - Lime Pond Remediation work began today.
 - NOTAMS have been issued accordingly.
 - Apron expansion project began today and will be ongoing for ~90 days.
 - NOTAMS have been issued accordingly.
 - Farming on the Airport
 - Desire play soybeans. JD is working through the lease language.
 - Hops in the Hangar is this Saturday.
 - Candy Bomber – October 29th
 - Cookies with Santa – December 3rd
 - New billing software is performing well and AR has improved. 2 problem tenants remain.
 - Hangar waitlist – Currently 24 aircraft deep

Old Business

- None

New Business

- Wildlife – The airport is currently experiencing a Canada Goose problem and needs to explore options in harassment.

Open Discussion

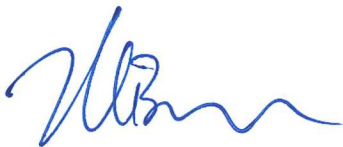
- None

Meeting Adjournment

Motion to adjourn meeting by NB, 2nd by TE, meeting adjourned by unanimous consent at 6:37pm.

Next meeting September 18, 2023 in Conference Room 2C.

Minutes Submitted by Nicholas Brown (NB)



Minutes Approved by Tom Rudolf