

Middletown Regional Airport/Hook Field

Airport Commission

Meeting Minutes – July 17, 2023

Location

Middletown City Building Conference Room 2C.

Commission Members

MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Nicholas Brown (NB)		<input checked="" type="checkbox"/>	Tim Pond (TP)	<input checked="" type="checkbox"/>	
Harvey Poff (HP)	<input checked="" type="checkbox"/>		Thomas Rudolf (TR)	<input checked="" type="checkbox"/>	
Tim Epperhart (TE)	<input checked="" type="checkbox"/>		Jon Schade (JS)		<input checked="" type="checkbox"/>
John Langhorne (JL)		<input checked="" type="checkbox"/>			

Other Attendees

1. Tal Moon – City Council Representative
2. Jo Dible (JD) – City of Middletown - MWO Airport Manager
3. Scott Grube – AMS FBO Manager

Call to Order

Meeting Called to Order by TR at 6:10 pm.

Excuse Absences

TP moved to excuse the absences of NB, JL, and JS. Motion was 2nd by HP. Motion carried unanimously.

Approval of Minutes

TE Moved to approve the May 15, 2023, Airport Commission Meeting Minutes with the correction that TE was in attendance and noting that NB and JL were the excused absences. Motion was 2nd by HP. Motion carried unanimously.

Reports

- Engineering Report submitted by Brandstetter-Carroll, Inc. (BCI) and explained by Jo Dible.
 - 10-Year ACIP: Consider future use including Aeronca (NAA) event, Butler Tech access and parking and Warbird access and parking.
 - FAA Application: Design for Taxiway B1 submitted on 5/5/23.
 - ODOT Application: Submitted for Rehab of Apron F, near warbirds hangar, on 5/1/23 with anticipated September 2023.
 - Apron Expansion: Contract approved to Sunesis on 5/8/23 (between Jets and Safe Skies – 22010). Discussion to add appropriate drainage and deicing to be paid by city.
- FBO Report
 - Fuel Sales & Operations (June 2023)
 - AvGAS – 4,568 gals
 - JetA – 11,134 gals
 - 2,560 total operations.
 - Aeronca (NAA) event created ~ 60 fueling events.

- Airport Manager's Report
 - Taxiway and Apron Crack Sealing continues.
 - Involved in Butler Tech building usage, workforce development discussions.
 - Airport green space: Current grass crop needs to be rotated to improve soil condition for better crop yield. Discussing wheat and soybeans.
 - Middletown 4th of July fireworks, set off inside the MWO Airport boundary, created a significant Foreign Object Damage (FOD) issue on the runway and taxiway. Firework company cleared area controlled for firework launching but debris is not confined to that area. Approximately 8 volunteers spent up to 3 hours after the fireworks event to collect debris. Road sweepers were requested and used to clear the taxiway and runway. Debris remained in the green space and was carried by wind days after event.
 - Note from TR: Magnitude of firework clean up needs to be addressed in future planning with preparation to restore airport grounds to be debris free. Scope of cleanup will be discussed after the recent Ohio Challenge for additional input.
 - Upcoming events:
 - Ohio Challenge (Balloon) July 21-23
 - Hops in the Hangar August 26

Old Business

- None

New Business

- None

Open Discussion

- None

Meeting Adjournment

Motion to adjourn meeting by TE, 2nd by JS, meeting adjourned by unanimous consent at 6:56pm.

Next meeting August 21, 2023, in Conference Room 2C.

Minutes Submitted by Tom Rudolf (TR)



Minutes Approved by Tom Rudolf

