

Middletown Regional Airport/Hook Field

Airport Commission

Meeting Minutes – April 17, 2023

Location

Middletown City Building Conference Room 2C

Commission Members

MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Nicholas Brown (NB)	<input checked="" type="checkbox"/>		Tim Pond (TP)	<input checked="" type="checkbox"/>	
Harvey Poff (HP)		<input checked="" type="checkbox"/>	Thomas Rudolf (TR)	<input checked="" type="checkbox"/>	
Tim Epperhart (TE)		<input checked="" type="checkbox"/>	Jon Schade (JS)		<input checked="" type="checkbox"/>
John Langhorne (JL)	<input checked="" type="checkbox"/>				

Other Attendees

1. Jo Dible (JD) – City of Middletown - MWO Airport Manager
2. Scott Grube – AMS FBO Manager
3. Ben Brandstetter (BB) – Brandstetter Carol, Inc.
4. Alex Hart – Start Skydiving

Call to Order

Meeting Called to Order by TR at 6:02pm.

Excuse Absences

NB moved to excuse the absences of HP, TE, and JS. Motion was 2nd by TR. Motion carried unanimously.

Approval of Minutes

TP moved to approve the March 20, 2023 Airport Commission Meeting Minutes with the corrected spelling of “Aeronca”. Motion was 2nd by TR. Motion carried unanimously.

Reports

- Engineering Report submitted by Brandstetter-Carroll, Inc. (BCI)
 - Apron expansion – construction contract going to City Council this week.
- FBO Report
 - Fuel Sales & Operations (2/10/2023-3/15/2023)
 - AvGAS – 2,086 gals
 - JetA – 7,343 gals
 - 1,700 total operations (3/16/23 to 4/12/23) 5,723 YTD
 - Flying is beginning to pick back up for the season as evidenced by increased fuel sales.
 - 4,000 gallons sold this week alone.
 - JetA fuel farm pump has been replaced. Replacement resulted in no interruptions in fuel sales.
 - FBO has begun set up for spring by bringing summer equipment back out (i.e. picnic tables etc.)
 - Middletown Aviation has planned a pancake breakfast for May 20th and will be offering 10-cent discount on all full service fueling of 10-gallons or more.
- Airport Manager's Report
 - Drop zones and grass runway has been rolled, feedback has been positive since.
 - Grass runway cones and markers will be placed this coming week.
 - Crack sealing is underway with likely another week to go. The focus is on Taxiway A and Apron.
 - Lime pond – Proposal is going to City Council to remove 50,000 dry tons of lime from the pond and for approval to improve pump station so that lime no longer goes into the pond.
 - Hangar waitlist – Currently 10-15 aircraft deep, working to validate the list and timing of applications.
 - 2 hangars vacant currently which will be filled from the waitlist.

Old Business

- None

New Business

- None

Open Discussion

- None

Meeting Adjournment

Motion to adjourn meeting by NB, 2nd by JL, meeting adjourned by unanimous consent at 6:54pm.

Next meeting May 15, 2023 in Conference Room 2C.

Minutes Submitted by Nicholas Brown (NB)



Minutes Approved by Tom Rudolf