

**MINUTES
HISTORIC COMMISSION
March 16, 2023**

TYPE: Special Meeting
PLACE: City Council Chambers

MEMBERS PRESENT: Jeremy Loukinas Roger Daniel Rachel Rutherford
Andy Brickler Corey Carter
Sam Cornwall Matt Dixon

STAFF PRESENT: James Metz, City Planner

OTHERS PRESENT:

Mr. Dixon called the meeting to order at 5:30 PM. Roll call was made; a voting quorum was present.

SWEARING IN WITNESSES

Mr. Dixon called for a swearing-in of witnesses. James Metz was sworn in.

PREVIOUS MEETING MINUTES

Mr. Dixon asked the members if they had reviewed the February 16th meeting minutes. Having heard no additional changes, corrections, or additions Mr. Dixon asked if anyone would like to make a motion. Mr. Loukinas made a motion to approve the minutes. Mr. Brickler seconded the motion. The minutes were approved through roll with Ms. Rutherford abstaining.

**6 SOUTH BROAD STREET – SIGN REPLACEMENT
CERTIFICATE OF APPROPRIATENESS**

Mr. Dixon requested a staff report. James Metz presented the staff report using a PowerPoint presentation. Mr. Metz read the code and zoning requirements, displayed property photos, showed the zoning map, read the property history, and explained what the applicant is proposing. Mr. Metz read the review criteria and the appeals process for any person directly affected by a decision of the zoning code administrator or the Historic Commission. Mr. Metz ended his staff report and stated the applicant was not present.

Mr. Dixon asked if there were any questions for Mr. Metz. Hearing none, Mr. Dixon opened the public forum. Mr. Dixon asked if there was anyone else who would like to speak in favor or opposition to the application. Hearing no one, the public forum was closed.

Mr. Loukinas made a motion to approve the wall sign and canopy replacement as submitted. Mr. Brickler seconded the motion. The application was approved as submitted.

Roger Daniel – Voted to Approve
Sam Cornwall – Voted to Approve
Jeremy Loukinas – Voted to Approve
Matt Dixon - Voted to Approve
Corey Carter – Voted to Approve
Andy Brickler - Voted to Approve

Rachel Rutherford – Voted to Approve

219 SOUTH MAIN STREET – ROOF REPLACEMENT
CERTIFICATE OF APPROPRIATENESS

Mr. Dixon requested a staff report. James Metz presented the staff report using a PowerPoint presentation. Mr. Metz read the code and zoning requirements, displayed property photos, showed the zoning map, read the property history, and explained what the applicant is proposing. Mr. Metz read the review criteria and the appeals process for any person directly affected by a decision of the zoning code administrator or the Historic Commission. Mr. Metz ended his staff report and stated the applicant was not present.

Mr. Dixon asked if there were any questions for Mr. Metz. Hearing none, Mr. Dixon opened the public forum. Mr. Dixon asked if there was anyone else who would like to speak in favor or opposition to the application. Hearing no one, the public forum was closed.

Mr. Brickler made a motion to approve the roof and gutter replacement with the modification that the gutters maintain a similar style to the current one. Mr. Loukinas seconded the motion. The application was approved as submitted.

Roger Daniel – Voted to Approve
Sam Cornwall – Voted to Approve
Jeremy Loukinas – Voted to Approve
Matt Dixon - Voted to Approve
Corey Carter – Voted to Approve
Andy Brickler - Voted to Approve
Rachel Rutherford – Voted to Approve

204 HIGHLAND STREET – ROOF & BALCONY REPLACEMENT
CERTIFICATE OF APPROPRIATENESS

Mr. Dixon requested a staff report. James Metz presented the staff report using a PowerPoint presentation. Mr. Metz read the code and zoning requirements, displayed property photos, showed the zoning map, read the property history, and explained what the applicant is proposing. Mr. Metz read the review criteria and the appeals process for any person directly affected by a decision of the zoning code administrator or the Historic Commission. Mr. Metz ended his staff report and stated the applicant was not present.

Mr. Dixon asked if there were any questions for Mr. Metz. Hearing none, Mr. Dixon opened the public forum. Mr. Dixon asked if there was anyone else who would like to speak in favor or opposition to the application. Hearing no one, the public forum was closed.

Mr. Brickler stated that when it comes to vinyl the Historic Commission tends to get a bit worried but it will be at the back of the house and matches the period. Mr. Brickler responded to another commission member stating that the railing is rotted.

There was an inaudible discussion from 5:44:01 to 5:44:37.

Mr. Dixon stated that we could table the application. Mr. Brickler stated the Historic Commission could approve the roof but table the balcony.

There was an inaudible discussion from 5:45:06 to 5:45:33.

Mr. Metz stated that he was unsure. The application and all information he had regarding the application had already been presented. Mr. Metz stated when he spoke to the applicant on March 6, 2023, that they were starting construction on March 7, 2023. Mr. Metz stated he told the applicant he would be able to host a special meeting if she turned in a completed application soon however the application was received just days prior to tonight's meeting.

Mr. Metz stated that you could approve the roof and make a motion to continue on the balcony railing.

Mr. Loukinas made a motion to approve the roof replacement but made a motion to continue on the balcony as submitted. Ms. Rutherford seconded the motion. The application was approved as submitted.

Roger Daniel – Voted to Approve
Sam Cornwall – Voted to Approve
Jeremy Loukinas – Voted to Approve
Matt Dixon - Voted to Approve
Corey Carter – Voted to Approve
Andy Brickler - Voted to Approve
Rachel Rutherford – Voted to Approve

OLD/NEW BUSINESS

Mr. Metz welcomed the new member, Rachel Rutherford, for joining the Historic Commission.

Mr. Dixon asked what would be the process to move the start time to 6 pm. Mr. Metz stated a vote would be necessary.

Mr. Brickler made a motion to move the start time of the Historic Commission to 6 pm. Mr. Cornwall seconded the motion. The motion was approved unanimously

Roger Daniel – Voted to Approve
Sam Cornwall – Voted to Approve
Jeremy Loukinas – Voted to Approve
Matt Dixon - Voted to Approve
Corey Carter – Voted to Approve
Andy Brickler - Voted to Approve
Rachel Rutherford – Voted to Approve

Mr. Metz suggested May 18, 2023 for the Historic Preservation Plan meeting and asked the commission to help identify key stakeholders. Mr. Loukinas suggested all of the Historic district presidents and Mr. Daniel suggested DMI.

ADJOURNMENT

Mr. Dixon asked if we have any motions for adjournment at 6:07 PM. Mr. Dixon asked the commission all in favor to say aye. The meeting was adjourned unanimously.



Matt Dixon
Chairperson



James Metz
City Planner

*Full recording of the meeting available in the Planning/Zoning Department.