

Middletown Regional Airport/Hook Field

Airport Commission

Meeting Minutes – February 22, 2022

Location

Middletown City Council Chambers

Commission Members

MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Nicholas Brown (NB)	☑		Tim Pond (TP)	☑	
Greg Couch (GC)		☑	Thomas Rudolf (TR)	☑	
Tim Epperhart (TE)	☑		Jon Schade (JS)	☑	
John Langhorne (JL)	☑				

Visitors

1. Matt Eisenbraun (ME) – Middletown City Economic Development
2. Susan Cohen (SC) – Middletown Assistant City Manager
3. Tal Moon (TM) – Middletown City Council Representative

Call to Order

Meeting Called to Order by JL at 6:00pm.

Excuse Absences

A motion was made by NB to excuse the absence of GC, motion 2nd by TE, approved with no dissent.

Approval of Minutes

A motion was made by TE to approve Meeting Minutes from December 20, 2021, motion 2nd by TR, minutes approved by unanimous consent with no changes.

Reports

- Engineering Report submitted by Brandstetter-Carroll, Inc. (BCI) – No report given.
- Airport Manager’s Report
 - Fuel Sales – Amended 2021 year-end report provided to reflect breakdowns of fuel purchased by frequent purchasers and full-service vs. self-service.

Old Business

- Gate Issues – Contract has been signed, Purchase Order Sent and gate operator on order. Expected delivery in late February.
- 1701 Sewer – Holding tank installed, Force Main electrified the run to sewer.
- 1707 HVAC – Replacement of system underway, should be completed tomorrow.
- FBO Contract – 1st reading at City Council meeting last week. 2nd reading and vote scheduled for 3/1/22. Encourage members of commission to appear before council to support approval of the contract.

New Business

- 1701 Gate is operating intermittently.

Open Discussion


- None

Meeting Adjournment

Motion to adjourn meeting by NB, 2nd by TE, meeting adjourned by unanimous consent at 6:20pm.

Next meeting March 21, 2022 in City Council Chambers.

Minutes Submitted by Nicholas Brown (NB)



Minutes Approved by John Langhorne

