

Middletown Regional Airport/Hook Field

Airport Commission

Meeting Minutes – January 24, 2022

Location

Middletown City Council Chambers

Commission Members

MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Nicholas Brown (NB)	<input checked="" type="checkbox"/>		Tim Pond (TP)	<input checked="" type="checkbox"/>	
Greg Couch (GC)		<input checked="" type="checkbox"/>	Thomas Rudolf (TR)	<input checked="" type="checkbox"/>	
Tim Epperhart (TE)	<input checked="" type="checkbox"/>		Jon Schade (JS)		<input checked="" type="checkbox"/>
John Langhorne (JL)	<input checked="" type="checkbox"/>				

Visitors

1. Matt Eisenbraun (ME) – Middletown City Economic Development
2. Tal Moon (TM) – Middletown City Council Representative
3. Ben Brandstetter (BB) – Brandstetter Carrol
4. Tom Anderson

Call to Order

Meeting Called to Order by JL at 6:01pm.

Excuse Absences

A motion was made by NB to excuse the absence of GC and JS, motion 2nd by JL, approved with no dissent.

Approval of Minutes

A motion was made by TE to approve Meeting Minutes from December 20, 2021, motion 2nd by JL, minutes approved by unanimous consent with no changes.

Reports

- Engineering Report submitted by Brandstetter-Carroll, Inc. (BCI) – No report given.
- Airport Manager’s Report
 - Inoperative Vehicle Gate – Contract for repair of inoperative gate is under review by law department and will be sent to City Manager for approval. Two week lead time once contract is signed.
 - Fuel Sales – 2021 annual report indicates a +23.2% increase in fuel sales when compared to 2020. This follows a +19.2% increase in fuel sales when 2020 compared to 2019.

Old Business

- Hope in the Hangar - Date set for August 20th, 2022. Letter submitted to Commission outlining plans for the event. Organizers will attend February meeting.
- FBO Contract – No new update given.
- PAPI – PAPIs are fully operational. Contractor discovered one new leg of electrical run was not connected to source correctly. This was corrected as warranty work with no charge to the city.

New Business

- Rescheduling February Airport Commission Meeting
 - Regular date for February 2022 Airport Commission Meeting falls on the President's Day Holiday and regular City Building Functions are closed in observation of the holiday.
 - Motion to reschedule the February 2022 Airport Commission Meeting to TUESDAY February 22, 2022, made by NB, 2nd by JL. Motion carried via unanimous consent.

Open Discussion

- None

Meeting Adjournment

Motion to adjourn meeting by NB, 2nd by TR, meeting adjourned by unanimous consent at 6:21pm.

Next meeting February 22, 2022 in City Council Chambers.

Minutes Submitted by Nicholas Brown (NB)

