

1. June 18, 2018 Agenda

Documents:

[20190618.PDF](#)

1.1. June 18, 2019 Workbook

Documents:

[06-18-2019 WORKBOOK.PDF](#)



MIDDLETOWN CITY COUNCIL AGENDA
TUESDAY, June 18, 2019

CITY COUNCIL FIELD TRIP WORK SESSION TO THE CITY FIRE STATIONS TO DISCUSS THEIR FUTURE STATUS AND LONG TERM UPGRADES BEGINNING AT 4:00 PM

CITY COUNCIL BUSINESS MEETING – 7:00 PM – COUNCIL CHAMBERS – LOWER LEVEL

MOMENT OF MEDITATION/PLEDGE OF ALLEGIANCE TO THE FLAG/ ROLL CALL

PUBLIC HEARING- 2020 Tax Budget for the City of Middletown

CITY MANAGER REPORTS

Middletown Visitors Bureau Mid-Year Update

CITIZEN COMMENTS, GUESTS, ORGANIZATIONS' REPORTS

CONSENT AGENDA. . . Matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and one vote of consent. There will be no separate discussion of these items. If discussion is desired, that item will be removed and considered separately.

(a) Approve the City Council minutes of May 18, 2019

(b) Receive and File an Oath of Office for Jordan Pergrem

(c) Receive and File Board and Commission Minutes:

Park Board- April 8 and May 13, 2019

Civil Service April 18, 2019

(d) Confirm the following Personnel Appointments:

Lisa McHenry to the position of part-time Bus Driver in the Department of Administrative Services, Division of Transit.

Alaina Geres to the position of Economic Development Program Manager in the Economic Development Department.

MOTION AGENDA

(a) **To Receive, File, and Adopt the 2020 Tax Budget for the City of Middletown**

COUNCIL COMMENTS

LEGISLATION

1. **Ordinance No. 02019-37**, an ordinance establishing a procedure for and authorizing an amendment to a contract with National Water Services, LLC for additional well screen and declaring an emergency.

2. **Ordinance No. 02019-38**, an ordinance establishing a procedure for and authorizing a contract with BrainWave Connections Inc. for Phase II of the Oakland Revitalization Incentive District and declaring an emergency.

It is the policy of the City of Middletown to make all public hearings and meetings accessible to all persons, in accordance with state and/or federal laws. If you have a disability which requires accommodation in order for you to attend and/or participate in this meeting, please contact us at 425-7831 at least forty-eight hours prior to the time of the meeting to advise us of the need for accommodation, and reasonable efforts shall be made to provide the same. This agenda may be accessed on the City of Middletown website @ <http://www.cityofmiddletown.org>.



MIDDLETOWN CITY COUNCIL AGENDA
TUESDAY, June 18, 2019

3. **Ordinance No. 02019-39**, an ordinance amending the pay and benefits ordinances, Ordinance No. 02018-81 and Ordinance No. 02018-82, and declaring an emergency. (No action requested until July 2, 2019)

4. **Resolution No. R2019-20**, a resolution to make adjustments to appropriations for current expenses and other expenditures of the City of Middletown, counties of Butler and Warren, State of Ohio, for the period ending December 31, 2019 and declaring an emergency. (Various Funds) (No action requested until July 2, 2019)



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WORK SESSION

BUSINESS MEETING

PUBLIC HEARING

DATE June 3, 2019
TO: Douglas Adkins, City Manager
FROM: Jacob Burton, Finance Director

2020 Tax Budget

PURPOSE

The attached 2020 Tax Budget for the City of Middletown is hereby submitted as required by the Ohio Revised Code.

Schedule

- June 18, 2019 - Public hearing, receive, file and adopt by Motion
- July 15, 2019 - Deliver to Butler and Warren County Auditors

BACKGROUND AND FINDINGS

The Annual Tax Budget has two purposes:

- 1) The 2020 beginning cash balances and 2020 projected revenues for each fund in this budget become the estimated 2020 resources for the City. The 2020 annual appropriations usually passed by City Council in November 2019 may not exceed these estimated resources. The objective, therefore, is to be realistic in these resource projections. If necessary, these estimated resources can be amended in writing during the 2020 calendar year by the Finance Department. This would be necessary if revenues are underestimated in this budget, or if expected revenues are not received.
- 2) A City's annual tax budget also supports the need for its annual property tax levy. The current levy of 6.90 mills (1.0 mill for the Senior Citizens Levy) will be requested for 2020.

The assumptions made in projecting the 2020 revenues and expenditures in this tax budget were:

- 1) Revenues in all funds agree with the most recent Financial Plan. The General Fund revenues projected for 2020 are projected with a 2% decrease and expenditures projected with 3% increase.

- 2) All 2020 operational costs agree with the most recent Financial Plan.
- 3) The 2020 debt service costs are at actual levels based upon debt repayment schedules already set. Capital improvement expenditures are from the five-year capital improvements plan.
- 4) These estimates are based on the current knowledge of the revenue stream and the current expenditures.

ALTERNATIVES

There are no alternatives. This budget must be submitted each year.

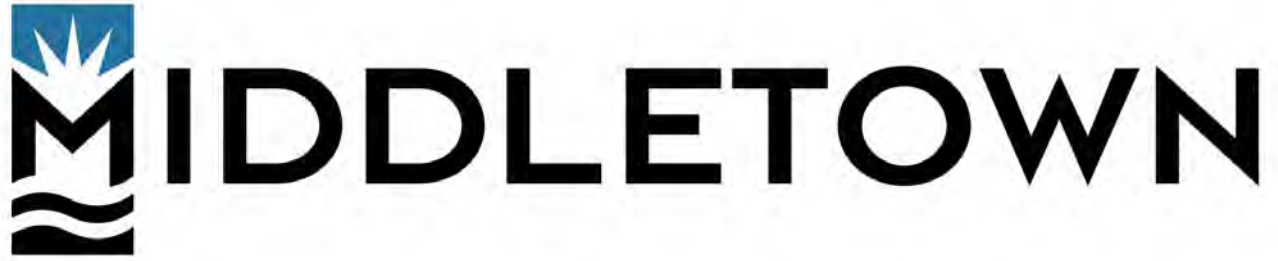
FINANCIAL IMPACTS

The 2020 Tax Budget indicates that General Fund expenditures will exceed General Fund revenues by approximately \$2.1 million and that the 2020 year-end cash balance in the General Fund will be about \$4.9 million, which is a 15.2% reserve balance.

This budget will be replaced with a permanent appropriation resolution later this year.

EMERGENCY/NON EMERGENCY

Motion Agenda.



2020 Tax Budget

2019 Tax Year, 2020 Calendar Year

**City of Middletown, Ohio
Butler and Warren Counties, Ohio**

(Date) July, 2019

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. **FAILURE TO COMPLY WITH SEC.5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.**

To the Auditor of said County:

The following Budget year beginning January 1, 2019, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed _____

Title FINANCE DIRECTOR

SCHEDULE A

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION,
AND COUNTY AUDITOR'S ESTIMATED RATES**

	For Municipal Use	For Budget Commission Use		For County Auditor Use	
FUND <small>(Include only those funds which are requesting general property tax revenue)</small>	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS	X X X X X X	X X X X X X	X X X X X X	X X X X X	X X X X X
GENERAL FUND	2,606,715				
SPECIAL REVENUE FUNDS	1,001,400				
DEBT SERVICE FUNDS	-				
CAPITAL PROJECT FUNDS	570,123				
PROPRIETARY FUNDS	X X X X X X	X X X X X X	X X X X X X	X X X X X	X X X X X
FIDUCIARY FUNDS	X X X X X X	X X X X X X	X X X X X X	X X X X X	X X X X X
AGENCY FUNDS	72,715				
TOTAL ALL FUNDS	4,250,953	-	-		

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column 3)
GENERAL FUND:		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION		
SPECIAL LEVY FUNDS:		
Current Expense Levy authorized by voters on 05/02/2017, not to exceed 5 years. Authorized under Sect. 5705, R.C.	1 mill	
not to exceed years. Authorized under Section , R.C. Fund, Levy authorized by voters on / / ,		
not to exceed years. Authorized under Section , R.C. Fund, Levy authorized by voters on / / ,		
not to exceed years. Authorized under Section , R.C. Fund, Levy authorized by voters on / / ,		
not to exceed years. Authorized under Section , R.C. Fund, Levy authorized by voters on / / ,		
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FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

EXHIBIT I

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2017 (Actual) (2)	For 2018 (Actual) (3)	For 2019 (Budget) (4)	Budget Year Estimated for 2020 (5)
REVENUES				
Local Taxes:				
General Property Tax - Real Estate	2,441,622	2,579,259	2,606,956	2,606,715
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	15,002,000	15,233,213	15,390,000	14,810,000
Public Safety Levy Income Tax	3,396,694	3,565,000	3,301,000	3,393,000
Total Local Taxes	20,840,316	21,377,472	21,297,956	20,809,715
Intergovernmental Revenues:				
State Shared Taxes and Permits:				
Local Government	752,311	775,645	773,467	773,467
Utility Consumption Tax	8,713	15,584	24,064	24,305
Homestead Rollback	310,924	321,776	329,697	332,994
Estate Tax	-	-	-	-
Cigarette Tax	2,464	2,593	2,443	2,467
License Tax	200	1,500	1,888	1,907
Liquor and Beer Permits	63,199	62,087	58,707	59,294
Total State Shared Taxes and Permits	1,137,811	1,179,185	1,190,266	1,194,434
Federal Grants or Aid	-	-	-	-
State Grants or Aid	720,685	1,093,745	404,000	-
Commercial Activities Tax	-	-	-	-
Total Intergovernmental Revenues	1,858,496	2,272,930	1,594,266	1,194,434
Charges for Services	4,453,777	4,680,524	4,661,572	4,708,189
Fees, Licenses and Permits	387,095	455,002	434,299	438,643
Fines and Forfeits	7,478	8,138	9,896	9,995
Miscellaneous:				
Interest	72,145	114,958	92,627	120,694
Other Miscellaneous Revenue	805,384	1,170,699	799,063	807,053
Other Financing Sources:				
Transfers	2,485,612	2,937,113	2,609,336	2,683,562
Reimbursements	515,295	770,764	321,454	324,668
TOTAL REVENUE	31,425,598	33,787,600	31,820,469	31,096,953

FUND NAME: GENERAL FUND
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DESCRIPTION (1)	For 2017 (Actual) (2)	For 2018 (Actual) (3)	For 2019 (Budget) (4)	Budget Year Estimated for 2020 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	18,295,731	18,822,919	20,299,212	21,567,104
Contractual Services	1,425,418	1,479,626	1,520,396	1,531,661
Supplies and Materials	432,620	799,671	421,565	555,517
Capital Outlay	590,851	875,786	712,832	624,841
Total Security of Persons and Property	20,744,620	21,978,002	22,954,005	24,279,123
Leisure Time Activities				
Personal Services	459,630	503,919	528,752	563,971
Contractual Services	367,339	356,190	400,554	403,575
Supplies and Materials	20,753	17,727	25,200	25,630
Capital Outlay	53,875	24,491	24,651	28,680
Total Leisure Time Activities	901,597	902,327	979,157	1,021,856
Community Environment				
Personal Services	536,832	538,843	237,925	208,612
Contractual Services	659,605	648,100	704,280	711,323
Supplies and Materials	17,875	8,405	20,000	20,200
Capital Outlay	-	-	-	-
Total Community Environment	1,214,312	1,195,348	962,205	940,135
Transportation				
Personal Services	334,777	329,864	372,982	397,339
Contractual Services	415,967	85,804	62,706	63,212
Supplies and Materials	2,080	2,071	3,800	3,838
Capital Outlay	13,221	13,399	22,100	22,191
Total Transportation	766,045	431,138	461,588	486,580

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

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DESCRIPTION (1)	For 2017 (Actual) (2)	For 2018 (Actual) (3)	For 2019 (Budget) (4)	Budget Year Estimated for 2020 (5)
General Government				
Personal Services	2,837,000	2,933,199	3,282,175	3,488,465
Contractual Services	2,124,430	2,434,180	2,582,144	2,630,221
Supplies and Materials	77,066	83,738	106,684	108,699
Capital Outlay	150,952	213,138	262,434	237,105
Total General Government	5,189,448	5,664,255	6,233,437	6,464,490
Other Uses of Funds				
Transfers Out	1,366,957	728,254	683,593	55,968
Advances	-	-	-	-
Other Uses of Funds	-	-	-	-
Total Other Uses of Funds	1,366,957	728,254	683,593	55,968
TOTAL EXPENDITURES	30,182,979	30,899,324	32,273,985	33,248,152
Revenues over/(under) Expenditures	1,242,619	2,888,276	(453,516)	(2,151,199)
Beginning Unencumbered Balance	4,505,440	5,748,059	7,496,913	7,043,397
Ending Cash Fund Balance	5,748,059	8,636,335	7,043,397	4,892,198
Encumbrances (outstanding at year end)	-	(1,139,422)	-	-
Estimated Ending Unencumbered Fund Balance	5,748,059	7,496,913	7,043,397	4,892,198

FUND NAME: CONSERVANCY
FUND TYPE/CLASSIFICATION: FIDUCIARY/AGENCY

EXHIBIT II

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2017 (Actual) (2)	For 2018 (Actual) (3)	Current Year Estimated for 2019 (4)	Budget Year Estimated for 2020 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	75,839	69,895	71,293	72,715
Personal Property Tax	-	-	-	-
From General Fund	8,000	50,000	41,000	40,000
Municipal Income Tax	34,000	-	-	-
Total Local Taxes	117,839	119,895	112,293	112,715
Intergovernmental Revenue				
Homestead Rollback	10,472	10,440	10,649	10,866
Commercial Activities Tax	-	-	-	-
Advances	-	-	-	-
Total Intergovernmental Revenue	10,472	10,440	10,649	10,866
TOTAL REVENUE	128,311	130,335	122,942	123,581
EXPENDITURES				
General Government				
Contractual Services				
Butler County Collection Fees	1,029	1,056	2,100	2,100
Total General Government	1,029	1,056	2,100	2,100
Other Use of Funds				
Tax payment	123,349	123,349	123,349	123,349
Total Other Use of Funds	123,349	123,349	123,349	123,349
TOTAL EXPENDITURES	124,378	124,405	125,449	125,449
Revenues over/(under) Expenditures	3,933	5,930	(2,507)	(1,868)
Beginning Unencumbered Balance	2,204	6,137	12,067	9,560
Ending Cash Fund Balance	6,137	12,067	9,560	7,692
Est. Encumbrances (outstanding at year end)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	6,137	12,067	9,560	7,692

FUND NAME: POLICE RELIEF & PENSION FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL/SPECIAL REVENUE

EXHIBIT II

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2017 (Actual) (2)	For 2018 (Actual) (3)	Current Year Estimated for 2019 (4)	Budget Year Estimated for 2020 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	176,313	186,500	180,000	180,000
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	1,081,000	1,090,000	890,000	890,000
Other Local Taxes	-	-	-	-
Total Local Taxes	1,257,313	1,276,500	1,070,000	1,070,000
Intergovernmental Revenue				
Homestead Rollback	22,432	23,215	26,400	26,400
Commercial Activities Tax	-	-	-	-
Total Intergovernmental Revenue	22,432	23,215	26,400	26,400
Loan from other fund	-	-		
TOTAL REVENUE	1,279,745	1,299,715	1,096,400	1,096,400
EXPENDITURES				
General Government				
Contractual Services				
Butler County Collection Fees	2,364	2,509	4,500	4,545
Total General Government	2,364	2,509	4,500	4,545
Other Use of Funds				
Transfers-Out (Police Pension)	1,081,000	1,334,314	1,106,427	1,140,028
Total Other Use of Funds	1,081,000	1,334,314	1,106,427	1,140,028
TOTAL EXPENDITURES	1,083,364	1,336,823	1,110,927	1,144,573
Revenues over/(under) Expenditures	196,381	(37,108)	(14,527)	(48,173)
Beginning Unencumbered Balance	245,492	441,873	404,765	390,238
Ending Cash Fund Balance	441,873	404,765	390,238	342,065
Est. Encumbrances (outstanding at year end)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	441,873	404,765	390,238	342,065

FUND NAME: FIRE RELIEF & PENSION FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL/SPECIAL REVENUE

EXHIBIT II

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2017 (Actual) (2)	For 2018 (Actual) (3)	Current Year Estimated for 2019 (4)	Budget Year Estimated for 2020 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	176,313	186,500	186,465	186,465
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	1,259,612	1,320,000	1,140,000	1,085,000
Other Local Taxes	-	-	-	-
Total Local Taxes	1,435,925	1,506,500	1,326,465	1,271,465
Intergovernmental Revenue				
Homestead Rollback	22,432	23,215	26,400	26,400
Commercial Activities Tax	-	-	-	-
Total Intergovernmental Revenue	22,432	23,215	26,400	26,400
Loan from other Funds	-	-		
TOTAL REVENUE	1,458,357	1,529,715	1,352,865	1,297,865
EXPENDITURES				
General Government				
Contractual Services				
Butler County Collection Fees	2,364	2,509	4,500	4,545
Total General Government	2,364	2,509	4,500	4,545
Other Use of Funds				
Transfers-Out (Fire Pension)	1,259,612	1,559,515	1,397,910	1,438,533
Total Other Use of Funds	1,259,612	1,559,515	1,397,910	1,438,533
TOTAL EXPENDITURES	1,261,976	1,562,024	1,402,410	1,443,078
Revenues over/(under) Expenditures	196,381	(32,309)	(49,545)	(145,213)
Beginning Unencumbered Balance	245,492	441,873	409,564	360,019
Ending Cash Fund Balance	441,873	409,564	360,019	214,806
Est. Encumbrances (outstanding at year end)	-	-	-	
Estimated Ending Unencumbered Fund Balance	441,873	409,564	360,019	214,806

FUND NAME: SENIOR CITIZENS LEVY
FUND TYPE/CLASSIFICATION: GOVERNMENTAL/SPECIAL REVENUE

EXHIBIT II

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2017 (Actual) (2)	For 2018 (Actual) (3)	Current Year Estimated for 2019 (4)	Budget Year Estimated for 2020 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	587,709	591,610	622,485	634,935
Personal Property Tax	-	-	-	-
Municipal Income Tax	-	-	-	-
Total Local Taxes	587,709	591,610	622,485	634,935
Intergovernmental Revenue				
Homestead Rollback	75,229	72,657	93,015	94,875
Commercial Activities Tax	-	-	-	-
Advances	-	-	-	-
Total Intergovernmental Revenue	75,229	72,657	93,015	94,875
TOTAL REVENUE	662,938	664,267	715,500	729,810
EXPENDITURES				
General Government				
Contractual Services				
Butler County Collection Fees	7,881	7,936	13,500	13,770
Total General Government	7,881	7,936	13,500	13,770
Other Use of Funds				
To Senior Citizens Inc.	655,345	656,331	702,000	716,040
Total Other Use of Funds	655,345	656,331	702,000	716,040
TOTAL EXPENDITURES	663,226	664,267	715,500	729,810
Revenues over/(under) Expenditures	(288)	-	-	-
Beginning Unencumbered Balance	288	-	-	-
Ending Cash Fund Balance	-	-	-	-
Est. Encumbrances (outstanding at year end)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	-	-	-	-

FUND NAME: CAPITAL IMPROVEMENTS

EXHIBIT II

FUND TYPE/CLASSIFICATION: GOVERNMENTAL/CAPITAL PROJECTS

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2017 (Actual) (2)	For 2018 (Actual) (3)	Current Year Estimated for 2019 (4)	Budget Year Estimated for 2020 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	542,123	558,440	570,123	570,123
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	-	-	-	-
Other Local Taxes	-	-	-	-
Total Local Taxes	542,123	558,440	570,123	570,123
Intergovernmental Revenue				
Homestead Rollback	70,559	73,174	70,559	70,559
Federal Grant Revenues	2,908,972	2,399,515	-	546,000
State Revenues	614,564	1,284,639	1,995,438	800,000
Commercial Activities Tax	-	-	-	700,000
Total Intergovernmental Revenue	3,594,094	3,757,327	2,065,997	2,116,559
Charge for Services	5,083	15,526	5,000	5,000
Interest Income	18,234	33,586	10,000	10,000
Miscellaneous Revenue	-	79,000	-	-
Sale of Bonds/Notes	-	-	-	-
Transfers-In	-	-	(138,000)	-
TOTAL REVENUE	4,159,534	4,443,879	2,513,120	2,701,682
EXPENDITURES				
General Government				
Contractual Services				
Butler County Collection Fees	7,017	7,240	-	-
Total General Government	7,017	7,240	-	-
Capital Outlay				
Public Safety	127,467	27,040	1,525,000	275,000
Public Health & Welfare	-	-	-	-
Leisure Time Activities	22,159	115,979	30,000	713,000
Community Environment	-	-	-	-
Highways & Streets	3,385,476	4,051,028	1,425,000	2,525,000
General Government	-	-	-	-
Miscellaneous	23,611	-	12,000	12,000
Total Capital Outlay	3,558,713	4,194,047	2,992,000	3,525,000
TOTAL EXPENDITURES	3,565,730	4,201,287	2,992,000	3,525,000
Revenues over/(under) Expenditures	593,804	242,592	(478,880)	(823,318)
Beginning Unencumbered Balance	486,867	1,080,671	598,422	119,542
Ending Cash Fund Balance	1,080,671	1,323,263	119,542	(703,776)
Est. Encumbrances (outstanding at year end)	-	(724,841)	-	
Estimated Ending Unencumbered Fund Balance	1,080,671	598,422	119,542	(703,776)

FUND List all funds individually unless reported on Exhibit I or II	#	Estimated Unencumbered Fund Balance 1/1/20	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/20
					Personal Svcs.	Other	Total	
GOVERNMENTAL/GENERAL FUND:								
General Fund	100	7,043,397	31,096,953	38,140,350	26,225,491	7,022,661	33,248,152	4,892,198
GOVERNMENTAL/SPECIAL REVENUE:								
Public Safety Levy Fund	200	31,680	3,382,670	3,414,350	-	3,393,000	3,393,000	21,350
Auto & Gas Tax	210	803,147	3,706,961	4,510,108	1,404,333	2,800,114	4,204,447	305,661
Miami Conservancy	215	9,560	123,581	133,141	-	125,449	125,449	7,692
Acquisition for Parks	225	151,947	-	151,947	-	65,000	65,000	86,947
Health Fund	228	41,523	593,811	635,334	543,388	76,242	619,630	15,704
Emergency Medical Services Fund	229	16,761	500	17,261	-	9,000	9,000	8,261
City Income Tax Fund	230	108,886	20,645,777	20,754,663	660,188	20,038,919.00	20,699,107	55,556
Urban Development Action Grant Fund	238	85,000	1,000	86,000	-	25,000	25,000	61,000
Court Computerization Fund	240	18,506	65,500	84,006	-	60,000	60,000	24,006
Law Enforcement Fund	242	25,787	19,500	45,287	-	15,000	15,000	30,287
Mandatory Drug Fine Fund	243	113,148	80,000	193,148	18,743	130,000	148,743	44,405
Probation Services Fund	245	151,188	104,961	256,149	111,510	41,055	152,565	103,584
Termination Pay Fund	246	761,811	500,000	1,261,811	-	600,000	600,000	661,811
Indigent Driver Alcohol Treatment	247	32,782	21,420	54,202	-	25,250	25,250	28,952
Enforcement Education Fund	248	45,989	2,835	48,824	-	16,500	16,500	32,324
Civic Development Fund	249	229,192	387,369	616,561	-	493,684	493,684	122,877
Municipal Court Fund	250	16,259	1,844,842	1,861,101	1,683,498	176,696	1,860,194	907
Police Grant Fund	251	86,395	38,432	124,827	25,271	43,500	68,771	56,056
Court IDIAM Fund	252	32,047	6,958	39,005	-	25,000	25,000	14,005
Court Special Projects Fund	253	477,621	133,000	610,621	66,587	101,000	167,587	443,034
HOME Program Fund	254	8,100	300,000	308,100	-	300,000	300,000	8,100
Neighborhood Stabilization Program	258	200,000	360,000	560,000	-	360,000	360,000	200,000
Nuisance Abatement Fund	260	2,500	335,000	337,500	-	330,000	330,000	7,500
Senior Citizens Services	262	-	729,810	729,810	-	729,810	729,810	-
Community Development Block Grant Fund	429	35,000	900,000	935,000	-	900,000	900,000	35,000
Police Relief & Pension Fund	725	390,238	1,096,400	1,486,638	-	1,144,573	1,144,573	342,065
Fire Relief & Pension Fund	726	360,019	1,297,865	1,657,884	-	1,443,078	1,443,078	214,806
TOTAL SPECIAL REVENUE FUNDS		4,235,086	36,678,192	40,913,278	4,513,518	33,467,870	37,981,388	2,931,891

EXHIBIT III

FUND List all funds individually unless reported on Exhibit I or II	# FUNDS	Estimated Unencumbered Fund Balance 1/1/20	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/20
					Personal Services	Other	Total	
DEBT SERVICE FUNDS		X X X X X X X	X X X X X X	X X X X X X	X X X X X X	X X X X X X	X X X X X X	
General Obligation Bond Retirement Fund	305	147,833	1,432,508	1,580,341	-	1,489,734	1,489,734	90,607
Special Assessment Bond Retirement Fund	325	472,368	270,000	742,368	-	268,159	268,159	474,209
East End/Towne Blvd Tax Increment District Fund	340	185,000	325,000	510,000	-	362,300	362,300	147,700
Downtown Tax Increment District Fund	345	8,300	8,500	16,800	-	11,295	11,295	5,505
Aeronca Tax Increment District Fund	350	4,350	250	4,600	-	36	36	4,564
Airport/Riverfront Tax Increment District	355	10,792	1,200	11,992	-	35	35	11,957
N Miller Rd Tax Increment District Fund	360	108,571	9,200	117,771	-	300	300	117,471
Towne Mall/Hospital Tax Increment District Fund	370	50,836	575,000	625,836	-	575,000	575,000	50,836
Renaissance North Tax Increment District Fund	371	102,000	212,000	314,000	-	224,475	224,475	89,525
Renaissance South Tax Increment District Fund	372	171,325	145,000	316,325	-	181,675	181,675	134,650
Manchester Rd Tax Increment District Fund	374	378	-	378	-	-	-	378
Greentree Industrial Park Tax Increment District Fund	375	305,000	50,000	355,000	-	76,000	76,000	279,000
Made Industrial Park Tax Increment District Fund	376	1,353	432	1,785	-	35	35	1,750
S Yankee Rd Tax Increment District Fund	377	24,179	265	24,444	-	35	35	24,409
Towne Mall Tax Increment District Fund	378	75,000	302,000	377,000	-	108,000	108,000	269,000
TOTAL DEBT SERVICE FUNDS		1,667,285	3,331,355	4,998,640	-	3,297,079	3,297,079	1,701,561

EXHIBIT III

FUND	#	FUND	List all funds individually unless reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/20	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/20
							Personal Services	Other	Total	
			CAPITAL PROJECT FUNDS	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	
	220		Capital Improvement Fund	119,542	2,701,682	2,821,224	3,525,000	3,525,000	(703,776)	
	480		East End Development Fund	123,500	-	123,500	50,000	50,000	73,500	
	481		Downtown Improvements Fund	60,309	219,915	280,224	247,053	247,053	33,171	
	492		Airport Improvement Fund	28,293	155,000	183,293	150,000	150,000	33,293	
	494		Water Capital Reserve	4,081,764	3,007,221	7,088,985	2,560,000	2,560,000	4,528,985	
	415		Storm Water Capital Reserve Fund	1,275,722	809,569	2,085,291	1,250,000	1,250,000	835,291	
	495		Sewer Capital Reserve Fund	8,888,821	7,691,657	16,580,478	6,560,000	6,560,000	10,020,478	
	498		Computer Replacement Fund	1,150,349	301,114	1,451,463	475,000	475,000	976,463	
	499		Property Development	40,361	263,200	303,561	272,882	272,882	30,679	
	485		Economic Development Bond Service	1,500	159,968	161,468	157,968	157,968	3,500	
			TOTAL CAPITAL FUNDS	15,650,619	12,607,644	28,258,263	11,722,903	11,722,903	16,535,360	

EXHIBIT III

FUND List all funds individually unless reported on Exhibit I or II	# UN	Estimated Unencumbered Fund Balance 1/1/20	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/20
					Personal Services	Other	Total	
PROPRIETARY: ENTERPRISE FUNDS		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X
		-	-	-	-	-	-	-
Water Fund	510	2,973,486	9,217,914	12,191,400	2,713,243	6,903,597	9,616,840	2,574,560
Sewer Fund	520	3,822,866	13,551,245	17,374,111	3,363,904	11,092,226	14,456,130	2,917,981
Airport Fund	525	21,222	488,492	509,714	-	479,875	479,875	29,839
Transit Fund	530	34,091	1,804,420	1,838,511	478,373	1,359,300	1,837,673	838
Storm Water Fund	515	494,732	2,076,990	2,571,722	710,507	1,404,444	2,114,951	456,771
Wellfield Protection Fund	546	468,915	270,189	739,104	-	318,711	318,711	420,393
Solid Waste Disposal Fund	555	198,660	3,294,210	3,492,870	27,808	3,303,685	3,331,493	161,377
TOTAL ENTERPRISE FUNDS		8,013,972	30,703,460	38,717,432	7,293,835	24,861,838	32,155,673	6,561,759
INTERNAL SERVICE FUNDS		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X
Municipal Garage Fund	605	6,305,827	3,206,381	9,512,208	559,150	3,237,018	3,796,168	5,716,040
Employee Benefits Fund	661	236,869	6,137,204	6,374,073	-	6,231,617	6,231,617	142,456
TOTAL INTERNAL SERVICE FUNDS		6,542,696	9,343,585	15,886,281	559,150	9,468,635	10,027,785	5,858,496
FIDUCIARY: TRUST AND AGENCY FUNDS		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X
CD Escrow Fund	736	81,000	75,000	156,000	-	75,000	75,000	81,000
Joint Economic Development I	757	-	85,000	85,000	-	85,000	85,000	-
TOTAL TRUST & AGENCY FUNDS		81,000	160,000	241,000	-	160,000	160,000	81,000

OUTSTANDING BONDS AND NOTES

EXHIBIT VI

PURPOSE OF BONDS AND NOTES	BUDGET YEAR									
	Authority for Levy Outside 10 Mill Limit*	Date of Issue	Date Due	Ordinance or Resolution	Serial or Term	Rate of Interest	Amounts of Bonds and Notes Outstanding Standing at Beginning of Budgeted Year Jan 1, 2020	Amount Required for Principal and Interest 1/1/20 to 12/31/20	Amount Receivable from Other Sources to Meet Debt Payments 1/1/20 to 12/31/20	
Payable from Bond Retirement Funds: INSIDE 10 MILL LIMIT	X X X X X X	XXXXXXXXXX	XXXXXXXXXX	X X X X	X X X		X X X X X X X X	X X X X X X	X X X X X X	
AK Research Facility Property		3/22/15	12/1/20		Serial	3.50	1,755,000	157,968	157,968	
Bender Tract		3/22/15	12/1/20		Serial	2.46	1,655,000	192,053	192,053	
Court of Appeals		6/1/03	12/1/20		Serial	3.63	1,011,850	276,725	276,725	
Greentree Health Science Academy		10/22/10	12/1/20		Serial	3.95	3,520,000	454,833	454,833	
MRH Land Bonds		1/8/04	12/1/20		Serial	3.50	1,398,150	382,975	382,975	
Downtown Parking Facility		10/28/10	12/1/20		Serial	3.00	200,000	106,250	106,250	
SR 122/I-75 Interchange		3/31/09	12/1/20		Serial	3.63	3,770,000	467,100	467,100	
SR 122/I-75/Towne Blvd.		5/19/05	12/1/20		Serial	4.25	295,000	58,070	58,070	
Towne Blvd Extension		5/19/05	12/1/20		Serial	4.25	660,000	237,831	237,831	
TOTAL							14,265,000	2,333,804	2,333,804	
OUTSIDE 10 MILL LIMIT:	X X X X X X	XXXXXXXXXX	XXXXXXXXXX	X X X X	X X X	X X X	X X X X X X X X	X X X X X X	X X X X X X	

If the levy is outside the 10 mill limit by vote enter the words "by vote" and the date of the election.
 If outside the 10 mill limit without a vote, enter the reference to the statute under which the levy is exempt from the 10 mill limit.

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

The Budget Commission of Butler County, Ohio, hereby makes the following Official Certificate of Estimated Resources for the **City of Middletown** for the BUDGET YEAR beginning January 1, 2020.

FUND	Estimated Unencumbered Balance January 1, 2020	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE							
General Fund							
Special Revenue Funds							
Debt Service Funds							
Capital Project Funds							
Special Assessment Fund							
PROPRIETARY FUND TYPE							
Enterprise							
Internal Service Funds							
FIDUCIARY FUND TYPE							
Trust and Agency Funds							
TOTAL ALL FUNDS							

The Budget commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages and the total amount approved for each fund must govern the amount of appropriation from such fund.

Date _____, 20____
 _____ Budget Commission

CITY MANAGER REPORTS

**CITIZEN
COMMENTS,
GUESTS,
ORGANIZATION'S
REPORT**

CONSENT AGENDA

MIDDLETOWN, OHIO

May 21, 2019

At 5:00 p.m., Mayor Mulligan called the City Council work session to order in the Learning Lab, 4th Floor of the City Building.

ROLL CALL

City Council Members present: S. Bohannon, J. Mulligan, L. Mulligan, Mr. Moon, A. Vitori.

Oakland Renaissance

Dan Barton explained that there will be 5 phases to the project. He explained that there are 112-140 lots available for infill construction. He discussed establishing gateways so that there is visibility. He discussed incentives including subsidies for purchasers and subsidies for exterior improvements. These subsidies would be awarded on a first come, first served basis. The first year costs are estimated to be \$146,904. This will affect approximately 30 houses. Mr. Barton discussed different property appreciation values based on new infill construction each year; the projections are based on obtaining the Historic Places designation.

Mr. Barton discussed establishing a neighborhood association to strengthen the social aspect and the neighborhood accountability. He discussed redeveloping existing housing to a more modern design that today's families will want to live in. He explained that it is more cost effective to rehab existing homes than to construct new homes. New construction runs approximately \$113 per square foot and rehab can be approximately \$41-\$75 per square foot depending on the tax credits. The rehabbed homes will feature new floor plans to be modern and open concept which will offer flexibility to homeowners.

Mr. Adkins explained the plans for the new park. It will feature walking paths, LED lighting and new playground equipment. It will be the nicest park in the City. He discussed the plans for the Vail site. The City will attack from both sides. He is working on paving costs for the neighborhood and updating programs addressing access to Wi-Fi, public health, and food deserts. He discussed the Certified Local Government status working through the state historical funds.

The financial estimate for Phase II is \$108,000 to set up incentives, ect. The City will be looking at working with area partners and considering incentives for professionals to buy in this neighborhood.

At 5:50 p.m., Mayor Mulligan called the City Council meeting to order in Council Chambers, Lower Level of the City Building.

ROLL CALL

City Council Members present: S. Bohannon, J. Mulligan, L. Mulligan, Mr. Moon, A. Vitori.

CITY MANAGER
Community Center
Improvements

Mr. Adkins discussed making capital improvements at the Community Center using PACE financing. He explained that the City maintains ownership of the building at the Robert Sonny Hill Community Center. CBI Middletown operates the facility. In the operating contract with CBI, the City maintains responsibility for any maintenance to the building that costs more than \$2,500. The building has not had a major rehabilitation in many years. Over the last few years, there are increasing problems regarding the roofing and lighting in the building. In order to address those concerns, the staff is proposing using PACE financing to perform full rehabilitation of the building.

He explained that Property Assessed Clean Energy (PACE) is a financing mechanism that enables low-cost, long-term funding for energy efficiency, renewable energy and water conservation projects. PACE financing is repaid as an assessment on the property's regular tax bill, and is processed the same way as other local public benefit assessments (sidewalks, sewers) have been for decades. By utilizing PACE financing on a public building, the Economic Development Department will have a facility to use as a showcase to entice other parties to use PACE financing as a means to promote development in both a financially and environmentally friendly way. We hope that by having a successful project with a City-Owned facility, others will follow.

Matt Kussman, of Plug Smart was contacted to do an evaluation of the building for purposes of a PACE project. Plug Smart can also coordinate the construction work. In order to qualify for PACE financing, there must be a direct correlation between the energy savings possible and the cost of improvements. The Evaluation led to the following priorities, which balance the appropriate financing requirements and facility needs:

1. Convert interior and exterior lighting to LED lighting: convert remaining interior and exterior lighting to LED bulbs and fixtures
2. Update HVAC Controls: Install low-voltage programmable thermostats to allow night and weekend setback temperatures for the four furnace/AC units as well as new thermostat to control electric resistance baseboard heating
3. Parking Lot LED Lighting: Install 8 new LED parking lot lights with new poles (2 to East Lot, 4 in West Lot, 2 over entry drive)
4. Fix entry Roof Drain: Correct drainage problem from roof to facilitate storm flow away from the roof to landscaping or storm drain

5. Roofing: Separated out into three sections. Removes existing roof system, leave insulation in place, new hardboard over insulation, new roof system, edge metals where needed, replace damaged gutters and downspouts, reuse gravel ballast, new insulation and TPO roof over metal roof section

The monetary cost for this menu of improvements is estimated at maximum \$298,021. The estimated annual savings is \$21,628. The average useful life of the improvements is an average of 19 years and the simple payback in years is estimated at 13.7 years. The cost will be separated out over 10 years and assessed as special assessments on the facility. The first payment would not be due until June 2020. Warren County Port Authority has been involved in financing the project.

Multiple pieces of legislation will be necessary to implement the program. These include adoption and authorizing the necessary agreements with Warren County Port Authority, authorizing financing, authorizing special assessments and authorizing agreement with Plug Smart to perform the construction work. These are necessary to qualify and utilize PACE funding pursuant to the statute.

Total project cost is \$390,000. This includes \$300,000 of construction costs and \$90,000 of financing costs. The cost of the renovations will be funded through PACE financing and will be added to the property assessments each year for a 10 year period. First payment will be due 2020.

Civil Penalties

Mr. Adkins explained the changes to the Middletown Codified Ordinances that will impose civil penalties for violations of the code. Beginning with the revisions to the Development Code a few years back, staff has been working on a process to implement civil penalties for various violations of the Codified Ordinances (MCO). Modeled after the City of Cincinnati's ordinance, the proposed ordinance allows for a Notice of Civil Offense to be issued for more than 220 sections of the MCO. The civil offense process will also be used for processing civil violations in the Development Code. This new chapter will be numbered 214 and titled Code Compliance: Civil Offenses & Fines. In many circumstances, people are given an opportunity to abate an issue. If they choose to ignore the problem, they can then be cited in to court for the violation. This ordinance is designed to give City officials an alternative to court, but still impose a penalty. Any City official (i.e. patrol officer, inspector, etc.) that is charged with the enforcement of the MCO may issue a notice of civil offense and civil fine to a person found to have committed a civil offense instead of citing them in to court. Once the Notice of Civil Offense has been served personally or by certified mail, the person has 10 days to submit their answer to the violation. They can pay the civil fine or request a hearing to contest the violation. Certain violations will be eligible to have the civil fine reduced by 50% if the violation is corrected and proof is provided. A reduction of the civil fine is not allowed for violations of the same code section within one year. Repeated violations of the same code section within one year may put the violator in the category of "second offender" for the imposition of civil fines. For those that wish to contest the violation, they can submit the answer attached to the Notice of Civil Offense and a hearing will be scheduled by the Office of Administrative Hearings. Following a hearing, the hearing examiner will prepare a written decision which will uphold the violation or dismiss the violation if it is not consistent with applicable laws, ordinances, regulations or in the interest of justice. A Notice of Hearing will be issued within 10 days of receipt of the answer, and hearings will be held within 30 days of receipt of the answer. If the violator wishes to appeal the decision of the hearing examiner, they may do so in accordance with the Ohio Revised Code. He explained that the use of this ordinance does not prevent the City from pursuing criminal charges. However, criminal charges and Notices of Civil Offense cannot be filed simultaneously for the same violation. Implementing this new chapter also means it is necessary to amend MCO §1436.06 and 1436.99 which refer to the International Property Maintenance Code. The changes to these sections are relatively minor, but will allow civil penalties to be imposed for violations of the IMPC.

CITIZENS COMMENTS

Julie Joyce-Smith
Butler County
Auditor's Office

Ms. Smith reported that Representative George Lang of West Chester and Representative Brigid Kelly of Cincinnati have become allies in the effort to implement fuel quality testing in Ohio. We are anticipating that once the two-year budget is passed the timing will be right to introduce fuel quality legislation in the House. We are seeking legislation that would allow county auditors the authority to test fuel for water, sediment and octane level. If only the Auditors of the 10 largest counties implemented the testing it would cover more than 50 percent of all the service stations in the state. The Ohio Farm Bureau and the Ohio Township Association are in support and fuel quality testing by county auditors is on each of their legislative agendas. We're hopeful that this issue gains broad support once it is introduced in the House. Ohio is one of only three states in the nation, along with Alaska and Nebraska that does not have a fuel quality testing program in place.

Beginning the end of May, the Auditor’s Office will have appraisers in the field for a few months doing new construction site visits and also visiting those properties where a change took place that we could not rectify from our desktop views. This will include about 4,200 properties across the county. Local police and dispatch agencies will be notified in advance of our visits to your community.

In April, the Auditor’s Office mailed out letters to those who own commercial and industrial class properties asking for income and expense information where applicable. This data, which we also asked for prior to our 2014 property revaluation, will help our commercial appraisers put an appropriate value on this class of property during our 2020 revaluation. Our office would like to receive this information by May 31.

In addition to building permits, we have begun requesting building blueprints and inspection dates from various township, municipality, and county building and zoning departments. We scan and compile that data into our real estate system for the sketch and valuation use. This information sharing among governments adds efficiencies and improves accuracies to our data collection. Thus ensuring a more accurate result, which drives the real estate revenue stream and ultimately lessens the volume of appeals. We appreciate the cooperation from those agencies.

Mobile home and real estate first-half tax settlements have been certified by the Treasurer’s Office. This year’s first half certified collections amount is \$232.2 million (about a \$4.5 million increase, or 2.0 percent). Last year’s first half certified number was \$227.7 million.

The Ohio Revised Code established a maximum allowable income for 2014 tax year applicants for the Homestead Exemption. (Income is defined as the Ohio Adjusted Gross Income (OAGI) of the applicant and the applicant’s spouse; OAGI can be found on line 3 of the Ohio Income Tax Return.) The maximum allowable income for those eligible beginning the 2019 tax year is \$32,800. (If applying for the 2019 tax year, refer to your 2018 income tax return.) The filing deadline is Dec. 31 each year. If you do not file Ohio income taxes, you will be asked to produce a federal income tax return, or evidence of income and deductions allowable under Ohio law. There is no income limit for qualifying disabled Veterans.

Central Connections

Monica Smith, Executive Director of Central Connections provided an overview of the 2018 stats. Central Connections, a nonprofit senior center in Middletown, Ohio, has been serving the Middletown community for 66 years. The center provides a place for physical activity, dining, education, creative arts, and social gathering. For those adults who need a little more help, we provide resources to help keep them healthy and independent. Central Connections, promotes whole-person wellness and serves the needs of adults over age 50 by providing nutritious meals, exercise and fitness classes, transportation services, health screenings, recreation, volunteer opportunities, and social and educational events and programs. The Banquet Center offers meeting rooms and catering services for private, corporate, and organization gatherings. Our chefs and event planners will help plan your wedding reception, holiday party, corporate seminar and in-service training, and celebrations such as graduations, reunions, anniversaries, birthdays, and more. The center receives support from the Council on Aging of Southwestern Ohio and are an Agency Partner of the United Way of Greater Cincinnati. We also rely on contributions from individuals, companies, and foundations to accomplish our mission to enrich our community by creating opportunities for healthy living through social, physical and intellectual well-being.

Rita Tibbs

Rita Tibbs, 220 N. Marshall Road, complained that the retention basin near her home got overgrown last year and the City had to come in and take care of it. She warned the City that the same thing is happening again and that she wanted to let it be known before it was out of control. The City manager will look into it.

CONSENT AGENDA

- Approve the City Council minutes of May 7, 2019
- Receive and File Board and Commission Minutes:
 - Board of Health- April 9, 2019
 - Library Board- January 15 & February 19, 2019
- Confirm the following Personnel Appointments:
 - Kelly Short to the position of Administrative Assistant in the Department of Public Safety, Division of Fire
 - Nicholas Cundiff to the position of Corrections Officer in the Department of Public Safety, Division of Police
 - Timothy Engleka to the position of Patrol Officer in the Department of Public Safety, Division of Police
 - Alexis Manning to the position of Corrections Officer in the Department of Public Safety, Division of Police
- Confirm the Personnel Promotion of William Adkins to the position of Equipment Operator in the Department of Public Works & Utilities, Division of Street Maintenance
- Authorize the City Manager to contract for demolition of 209 Yankee and 19 S. Clinton using

CDBG demolition funds

Mr. Bohannon moved to approve the issues and actions listed on the Consent Agenda. Mr. J. Mulligan seconded. Motion carried. Ayes: Mr. Bohannon, Mr. Moon, Mr. J. Mulligan, Mr. L. Mulligan, Ms. Vitori.

MOTION AGENDA
Purchase 4 Police
Vehicles

To approve the purchase of four new Ford PPV utility vehicles of the ODAS contract for the Division of Police in the total amount of \$132,747 from Lebanon Ford.

Mr. Bohannon moved to approve the purchase of four new Ford PPV utility vehicles of the ODAS contract for the Division of Police in the total amount of \$132,747 from Lebanon Ford. Mr. J. Mulligan seconded. Motion carried. Ayes: Mr. Moon, Mr. J. Mulligan, Mr. L. Mulligan, Mr. Bohannon, Ms. Vitori.

COUNCIL COMMENTS

Mr. J. Mulligan

Mr. J. Mulligan thanked and commended the organizers and volunteers of the recent Keep Middletown Beautiful clean up event. He stated that the bags of advertisements that are thrown on people's driveway can be a nuisance and that there is a number that residents can call to have the delivery of these bags stopped; the number is listed on the bag. He thanked the organizers of the Police Memorial Week dinner event that was held last week. He commented that the Middletown Olympics, held at the newly renovated Middletown High School athletic fields, was a great event where all of the special needs athletes were winners.

Mr. Bohannon

Mr. Bohannon reminded everyone that tomorrow is the first concert of the 2019 Broad Street Bash and encouraged everyone to come out to the Memorial Day parade.

Ms. Vitori

Ms. Vitori thanked the organizers of the Women's Wine and Chocolate Event; there were 1,000 women who participated in this great downtown event.

Mr. Moon

Mr. Moon congratulated all of the Police Memorial Dinner award winners and thanked the police department for their good work. He attended the inaugural Friday Night Live show put on by Kip Moore at the Towne Mall.

Mr. L. Mulligan

Mr. L. Mulligan thanked the volunteers that make so many of these great community events happen in Middletown. He reminded City Council to submit names for the 2020 Census Complete Count Committee. He commended the Chamber and the school district for hosting the Pathways to Success program at the Towne Mall.

Waive Charter

Mr. Moon moved to suspend the Charter provision that requires reading on two separate days and to declare Resolution No. R2019-17 an emergency measure to be read one time only. Mr. J. Mulligan seconded. Motion carried. Ayes: Mr. L. Mulligan, Ms. Vitori, Mr. Bohannon, Mr. Moon, Mr. J. Mulligan.

Ord. No. 02019-29
Court X-ray Scanner

Ordinance No. 02019-29, an ordinance establishing a procedure for and authorizing a contract with Hamco X-Ray, Inc. for the purchase of an x-ray scanner for Municipal Court was read for the second time.

Mr. Bohannon moved to approve Ordinance No. 02019-29, an ordinance establishing a procedure for and authorizing a contract with Hamco X-Ray, Inc. for the purchase of an x-ray scanner for Municipal Court. Mr. J. Mulligan seconded. Motion carried. Ayes: Mr. J. Mulligan, Mr. L. Mulligan, Ms. Vitori, Mr. Bohannon, Mr. Moon.

Ord. No. 02019-30
Approve Petition
For Assessments

Ordinance No. 02019-30, an ordinance authorizing and approving a petition for special assessments for Special Energy Improvement Projects and Plan for public improvements and declaring an emergency was read with no action requested until June 4, 2019.

Ord. No. 02019-31
Approve Cooperative
Agreement

Ordinance No. 02019-31, an ordinance authorizing and approving a cooperative agreement providing for the financing of a Special Energy Improvement Project in the City of Middletown; authorizing and approving a special assessment agreement; authorizing and approving a construction agency agreement; authorizing and approving certain other related documents; and declaring an emergency was read with no action requested until June 4, 2019.

Res. No. R2019-16
Approve the Necessity
Of the Improvements

Resolution No. R2019-16, a resolution approving the necessity of acquiring, constructing, and improving certain public improvements in the City of Middletown, Ohio in cooperation with the Middletown Energy Special Improvement District, and declaring an emergency was read with no action requested until June 4, 2019.

Ord. No. 02019-32
Proceed with
Improvements

Ordinance No. 02019-32, an ordinance determining to proceed with the acquisition, construction and improvement of certain public improvements in the City of Middletown in cooperation with the Middletown Energy Special Improvement District, and declaring an emergency was read with no action requested until June 4, 2019.

**Ord. No. 02019-33
Levy Special
Assessments**

Ordinance No. 02019-33, an ordinance levying special assessments for the purpose of acquiring constructing, and improving certain public improvements in the City of Middletown, Ohio, in cooperation with the Middletown Energy Special Improvement District, and declaring an emergency was read with no action requested until June 4, 2019.

**Ord. No. 02019-34
Contact With Juice
Technologies DBA
Plug Smart**

Ordinance No. 02019-34, an ordinance establishing a procedure for and authorizing a contract with Juice Technologies, Inc. dba Plug Smart for a PACE project to implement energy conservation measures at the Robert "Sonny" Hill, Jr. Community Center and declaring an emergency was read with no action requested until June 4, 2019.

**Res. No. R2019-17
Amend Appropriations
(General Fund)**

Resolution No. R2019-17, a resolution to make adjustments to appropriations for current expenses and other expenditures of the City of Middletown, Counties of Butler and Warren, State of Ohio, for the period ending December 31, 2019 and declaring an emergency (General Fund) was read.

Mr. Bohannon moved to approve Resolution No. R2019-17, a resolution to make adjustments to appropriations for current expenses and other expenditures of the City of Middletown, Counties of Butler and Warren, State of Ohio, for the period ending December 31, 2019 and declaring an emergency. (General Fund) Ms. Vitori seconded. Motion carried. Ayes: Ms. Vitori, Mr. Bohannon, Mr. Moon, Mr. J. Mulligan. Abstain: Mr. L. Mulligan.

**Res. No. R2019-18
Amend Appropriations
(General Fund)**

Resolution No. R2019-18, a resolution to make adjustments to appropriations for current expenses and other expenditures of the City of Middletown, Counties of Butler and Warren, State of Ohio, for the period ending December 31, 2019 was read for the second time. (General Fund)

Mr. Bohannon moved to approve Resolution No. R2019-18, a resolution to make adjustments to appropriations for current expenses and other expenditures of the City of Middletown, Counties of Butler and Warren, State of Ohio, for the period ending December 31, 2019. (General Fund) Mr. J. Mulligan seconded. Motion carried. Ayes: Mr. Bohannon, Mr. Moon, Mr. J. Mulligan, Mr. L. Mulligan, Ms. Vitori.

**Res. No. R2019-19
Tax Abatement
Agreement to MLH
Developers**

Resolution No. R2019-19, a resolution authorizing an agreement granting tax abatement to MLH Developers LLC for redevelopment of 1044 Central Avenue in the Downtown Middletown Community Reinvestment Area was read for the second time.

Mr. Bohannon moved to approve Resolution No. R2019-19, a resolution authorizing an agreement granting tax abatement to MLH Developers LLC for redevelopment of 1044 Central Avenue in the Downtown Middletown Community Reinvestment Area. Mr. J. Mulligan seconded. Motion carried. Ayes: Mr. L. Mulligan, Mr. Bohannon, Mr. Moon, Mr. J. Mulligan. Abstain: Ms. Vitori.

**Ord. No. 02019-35
Enact Chapter 214 &
Amend Sections
1436.06 & 1436.99**

Ordinance No. 02019-35, an ordinance to enact Chapter 214 (Code Compliance: Civil Offenses & Fines) and amend Sections 1436.06 (Remedial Action) and 1436.99 (Penalty) of the Middletown Codified Ordinances was read for the first time.

**Ord. No. 02019-36
Levy Special Assess-
ments Sidewalk,
Curb & Gutter**

Ordinance No. 02019-36, an ordinance to levy special assessments for the repair of sidewalks, curbs and gutters in the City of Middletown during the Year 2018 against the lots and lands benefitted by said improvements was read for the first time.

EXECUTIVE SESSION

At 6:38 p.m. Mr. Bohannon moved to adjourn to executive session under the authority of O.R.C. 121.22 (G) (1) To consider the compensation of a public employee or official. Mr. J. Mulligan seconded. Motion carried. Ayes: Ms. Vitori, Mr. Bohannon, Mr. Moon, Mr. J. Mulligan, Mr. L. Mulligan.

ADJOURNMENT

At 6:45 p.m., the meeting was declared adjourned until the City Council Business Meeting on June 4, 2019 at 5:00 p.m. in the 4th Floor Learning Lab.

Lawrence P. Mulligan, Jr., Mayor

Attest: _____

OATH OF OFFICE

I, Jordan Pergrem, do solemnly swear

that I will support the Constitution and laws of the United States and of the State of Ohio, and the Charter and Ordinances of the City of Middletown; that I will not make or authorize expenditures of public money other than for adequate consideration and efficient service; and that I will in all respects faithfully discharge the duties of my employment or office for the City of Middletown, Butler / Warren Counties, Ohio.



REBECCA ZACCARIA, Notary Public
In and for the State of Ohio
My Commission Expires Aug 30, 2023

J. Pergrem
Signature

Maintance Worker
Position

Sworn to before me and subscribed in my presence this 28th

day of May, 2019.



MIDDLETOWN
MIDDLETOWN PARK BOARD MINUTES
April 8th, 2019

TYPE: Regular Meeting
PLACE: Smith Park, Rathman Building

PARK BOARD MEMBERS: Irene Earl, Carolyn Keiffer, Jason Jones, Steve Lewis, William Mullins

COUNCIL REPRESENTATIVE: Steve Bohannon

LIAISONS: Jeff Michel of Keep Middletown Beautiful

MEETING: Called to order at 7:00 p.m.

ROLL CALL: Present: Irene Earl, Carolyn Keiffer, Jason Jones, Steve Lewis, William Mullins
Absent:

Also, present was city staff representative Ali Manning, city council representative Steve Bohannon and Keep Middletown Beautiful liaison Jeff Michel.

APPROVAL OF MINUTES

William (Bill) Mullins motioned to approve the minutes from the October 8th, November 12th, and February 11th meetings, Carolyn Keiffer seconded. Motion passed.

AUDIENCE COMMENTS

None.

OLD BUSINESS

Urban Forestry Discussion

Ali Manning distributed the final tree removal report for 2018 and the most current tree removal report for 2019. She said that Public Works Grounds and Parks Departments continue to plant trees throughout the city right-of-ways. She said that additional trees have been planted along south Breiel Boulevard, following the volunteer planting day with Pilot Chemical Company. She also said that trees had been planted along University Boulevard near Manchester Avenue and more were to be planted along Roosevelt Boulevard, University, and others. Carolyn Keiffer asked what species of trees and sizes were being planted in the medians. Ali replied that various trees were being planted including lilacs, elms, tulip poplars, oaks, and more.

Irene Earl had asked if anyone had counted the number of trees installed at the new school development. She said she counted over a hundred trees on the campus. Ali said that the Arbor Day and Earth Day trees would be planted on the campus during this years' Arbor Day/Earth Day celebration.

Ali reported that the application submitted for the Tree City USA program, along with City's first growth award, was approved by the Ohio Division of Forestry and Arbor Day Foundation. She said that the Tree City awards ceremony is 10:30 a.m. on April 26th in Centerville, Ohio and invited park board members to attend. Carolyn asked is any city staff was planning to attend. Ali said she was not sure if she was going to be able to make it or not and that no other city staff were planning on attending.

Steve Lewis began a discussion about the Asian Longhorn Beetle. He said that he had heard the quarantine for the Asian Longhorn Beetle in the Bethel and Clermont County areas was decreased but everyone should still be cognizant of their presence and keep an eye out for them. Ali said that she will remind everyone later in the summer when the City begins their tree checks.

Steve also brought an image of tree damage in Douglass Park. He said he was concerned about the mower damage happening to the trees. Ali reported that the mowers paid for damages that occurred to trees and gator bags last year and that the City was trying to do a better job policing the damages. Carolyn said that that doesn't keep the trees alive. Ali said that in addition to policing the mowers they are also trying to keep consistent and full mulch rings around many of the younger, newly installed trees. Carolyn suggested using cages around the trees similar to the City of Cincinnati. Ali said that the amount of damage to trees has decreased, and Steve noted that the process is very labor intensive. Carolyn asked if the trees are monitored to see if they die before the City ask for damage payment. Steve said he just wanted to make sure that the time spent planting trees was not negated due to damages.

There was also a short discussion on challenges that trees and arborist will be facing in the upcoming season. Carolyn asked about how new plantings were being funded. Ali explained that currently most were being funded through donations and storm water mitigation funding. She expressed that her concern is how crews will keep up with watering all the newly planted trees. Steve cautioned against over watering and offered volunteer hours if watering becomes difficult. Steve also expressed concern about Rhizosphaera Needle Cast affecting evergreen species and root and vascular issues in oaks. Carolyn

asked which species are affected by the fungal disease. Steve listed Colorado Blue Spruce along with other conifers including black, Engelmann, Serbian, Sitka, and white (Black Hills) spruce; Austrian, mugo and eastern white pine; Douglas fir and western hemlock. He said that there are reports of also seeing it on Norway spruces which are supposed to be less susceptible to the disease.

NEW BUSINESS

Officer Elections

Jason opened up the floor for Chairman nominations. Carolyn nominated Jason Jones, Irene seconded the motion. Jason accepted. Irene moved to close nominations, Carolyn seconded the motion.

Jason nominated Carolyn Keiffer for Vice-Chairman, Irene seconded the motion. Carolyn accepted. Irene moved to close the nominations, Jason seconded the motion.

All were in favor for both positions.

Jason Jones is the Chairman and Carolyn Keiffer is the Vice-Chairman for 2019.

Parks Maintenance Update – Monthly report

Ali distributed the monthly reports for October, November, December, January, February, and March. She reported that new shade canopies purchased with donations from Pilot Chemical Company had been installed at Douglass Park. Jason asked if there were final attendance numbers for the Light Up Middletown event. Ali said she had not received any. Carolyn asked if there had been any mention of donation for the parks from the group. Ali said she had not heard but that both LUM and MYSA soccer had donated for paving in Smith Park.

COMMENTS – BOARD MEMBERS, LIAISONS, COUNCIL MEMBERS

Bill Mullins asked if the board is interested in joining the Ohio Parks and Recreation Association. Ali said she thought that the City was already a member of the OPRA but she would double check to make certain. Ali also distributed a copy of the draft parks master planning request for proposals document. Bill asked if this was something that would happen this year. Ali said it would be done in the future as funding for the project is found. A couple board member suggested using students or interns could lessen the expense of the project. Steve said he thought it could be beneficial to have consultation from someone outside of the local perspective give input. There was a discussion about how many of the parks are active and being utilized. There was also discussion about the use of internship, college students, and co-ops for park planning and recreation.

Carolyn asked the status of the Rathman baseball field. Ali said that drainage was being worked on and Steve Bohannon said he had seen some city employees working on the roof of one of the dugouts. Steve Lewis felt like there is a good foundation but here just needs a final push to get the project done. Carolyn asked if anyone would be using the field for any programs. Ali said she thought the YMCA was no longer a part of the project but believed Middletown Schools was still involved and had plans to possibly use the field.

Ali reminded everyone that this year's Earth Day/Arbor Day celebration will be held May 11th at the new high school from 8:00 a.m. until 12:00 p.m., with a focus on Smith Park and city wide cleanup, with groups going out into the neighborhoods to pick up litter and paint. Carolyn asked why the event was so late this year. Ali said that collaboration with the school pushed back the date. There was a discussion about the use of herbicide and volunteers in Armbruster Nature Preserve. Carolyn offered students to volunteers for the event.

OTHER

ADJOURN

Jason Jones motioned to adjourn, Carolyn seconded. The meeting was adjourned at 7:55 p.m.

Jason Jones – Board Member

Alison Manning –Secretary



MIDDLETOWN
MIDDLETOWN PARK BOARD MINUTES
May 13th, 2019

TYPE: Regular Meeting
PLACE: Smith Park, Rathman Building

PARK BOARD MEMBERS: Irene Earl, Carolyn Keiffer, Jason Jones, Steve Lewis, William Mullins

COUNCIL REPRESENTATIVE: Steve Bohannon

LIAISONS: Jeff Michel of Keep Middletown Beautiful

MEETING: Called to order at 7:00 p.m.

ROLL CALL: Present: Irene Earl, Carolyn Keiffer, Jason Jones, William Mullins
Absent: Steve Lewis

Also, present was city staff representative Ali Manning and Keep Middletown Beautiful liaison Jeff Michel.

APPROVAL OF MINUTES

Approval tabled until next month's meeting.

AUDIENCE COMMENTS

None.

OLD BUSINESS

[Urban Forestry Discussion](#)

Ali Manning distributed the most current tree removal report for 2019. Carolyn Keiffer noticed there have been many new tree installations throughout town. She asked what trees were planted along University Boulevard. Ali said Crimson Spire oak and Ivory Silk Lilacs were planted along north University. She asked if any new work had happened at the Interstate 75, State Route 122 interchange. Ali said landscape beds were installed in the median between Union Road and Commerce Drive last fall. She said that some plants will be replaced and annuals will be planted soon.

Ali said there are more trees to plant but has had some difficulty in communication with Pilot Chemical since Kelly Coleman left. She said that AK Steel has been helpful and offered volunteers for the Arbor Day/Earth Day event. She reported that they helped transplant many of the perennials from the Smith Park entrance beds and helped with numerous tasks in Smith Park.

Ali reported that she attended the Tree City awards ceremony in Centerville. She said the City received a small tree from the host city that will be planted soon. She also said that the all the signs have been updated with the current year sticker and the additional Growth Award stickers were added. Jeff said that three trees re planted at the new Middletown School site for Arbor Day. Ali said that the trees were Fall Fiesta sugar maples. She said the planting would help the City meet Tree City requirements for the year.

Carolyn asked if any trees would be planted in the parks. Ali said that a lot of the parks have pretty good tree density, but that a tree installations were planned for Gardner Park and Sherman Park. She said that Sunset Park would also have trees installed as part of the GI Basin Project.

Carolyn ask if the City had any plans for tree plantings on vacant lots owned by the City. She referenced a presentation about the City of Dayton planting trees on city-owned vacant lots and that Wendi Van Buren mentioned planting for density to keep invasive out. Ali said the City planned to continue to mow city-owned vacant lots and asked if Carolyn was referencing the presentation from the Urban Forestry Conference. Carolyn said yes. Ali explained that she was under the understanding that the long term plan for the vacant lots was development eventually and that the planted trees would have to be taken down. She said she understood the concept but she didn't want to plant trees that would be removed in the future when finding funding for tree planting was already a challenge.

Irene Earl asked if the trees around the school site had been counted. Ali reported that she had during the Arbor Day/Earth Day event. She said she had also noticed that some of those trees were struggling and wondered if the school would be taking care of the trees throughout the summer.

Carolyn asked if there were any planting suggestions for evergreens in lieu of blue and green spruces due to needle cast. Jeff said that firs and junipers, along with arborvitae. Ali suggested dawn redwood if the habit is what is desired. Carolyn asked if the Norway spruces in the area have needle cast as well. Ali said she thought Steve Lewis said he mentioned seeing it on them in the area.

Ali said she attended the Ohio Stormwater Conference in Sharonville and there are a lot of interesting things being done with bioretention cells and vegetation. She said she felt like there was a lack of presence and knowledge from the horticulture, arboriculture perspective of things but it was still

interesting. Carolyn said that restoration conferences often had a good handle on using trees for storm water mitigation. Ali said she wished the two were more hand in hand.

NEW BUSINESS

Parks Maintenance Update – Monthly report

Ali distributed the monthly report for April.

Ordinance Project

Ali asked, if the board members would like, that each member pick one of the following topics that interest them and do a little research and bring what knowledge they have or have gained to an upcoming meeting. She proposed the following topics: language, example ordinance, and/or current ordinance information about planting of invasive species; language, example ordinance, and/or current ordinance addressing tree topping city wide; language, example ordinance, and/or current ordinance about planting standards in regards to utilities; and available grants or other funding options for play equipment.

She said she would like to see how planting of invasive species could be addressed, especially in regards to new development, even though she knows it's illegal to sell them. Carolyn said she thought there was already an ordinance or standard for development on the east end. She explained that it would also be nice to try to address tree topping on private property, as well. Carolyn said that the tree commission originally wrote the tree-topping ordinance so that it applied to all properties but before it was adopted many citizens came forward and expressed opposition to the ordinance stating that they wanted to be allowed to whatever they wanted to their own trees. Ali also said it is very frustrating to see trees being planted directly under power lines or over water mains. She said it would be nice to be able to require that newly planted trees be relocated if they are too close to existing utilities. She said she thought the City of Hamilton may have similar language addressing similar challenges. She also said that it would be awesome to see the progress made installing new play equipment in the parks to continue, and thought searching for new grant opportunities, not just NatureWorks or the Middletown Community Foundation, would be a good way to keep moving forward. She said it would be awesome to set a goal to update all play equipment in all parks.

Irene ask if maybe a program similar to “call before you dig” be used, like “call before you plant”, could be initiated. Jeff Michel expressed that many reputable companies already call OUPS but wondered what could be another layer to get to the homeowner. Jason expressed concern about enforcement and how it can be enforced. Carolyn mentioned in the past it was proposed that the license or permit fees support the salary of someone for enforcement. Ali said that public works could be utilized for at least partial enforcement, including using the employees marking utilities. Ali explained that board members are not required to do any research, that she is just looking for any information to help better activities in the City. Carolyn said she could have Miami University grants writer to forward any information pertaining to play equipment. Jeff asked if there were any specific neighborhoods that should be focused on. Ali said not necessarily and she would like to see improvements across all parks.

Jeff asked if dangerous trees in the right-of-way could be identified. Ali said that they can call code enforcement with a location address to have them addressed.

COMMENTS – BOARD MEMBERS, LIAISONS, COUNCIL MEMBERS

Jason Jones said Steve Bohannon asked him if the board would be interested in going park to park to learn more about the parks. Ali said it's possible but it needs to be planned ahead of time with rain locations.

Jeff Michel said the Arbor Day/Earth Day had a good turn out with about 400 people. He said Smith Park was the main park focused on. He said that many things were painted in the park including bollards and electrical boxes, volunteers worked around the baseball diamond and on the dugouts, worked around the Rathman Building. He also said that groups also went out into the neighborhoods to pick up litter and paint. He said the PRISM group went out around the Old South Park neighborhood with Jackie Phillips from the City's Health Department and Ashley Combs from Economic Development. He said that 90% of the surrounding neighborhood was cleaned up, and it was done it a controlled way. He said he felt it was all a major progress, especially with not finding any needles in the neighborhoods. He said he felt that people from the communities were the key to making these events successful.

OTHER

ADJOURN

Jason Jones motioned to adjourn, Bill seconded. The meeting was adjourned at 8:05 p.m.

Jason Jones – Board Member

Alison Manning –Secretary

**MIDDLETOWN CIVIL SERVICE COMMISSION
MEETING MINUTES – APRIL 18, 2019 – 8:00 A.M.
CONFERENCE ROOM 2C
CITY BUILDING**

ROLL CALL

Meeting called to order

Members present: Bill Becker, Vice-Chair
Kathleen Batliner

Members absent: Tom Brickey, Chair

Staff Present: Kay Sauer, Civil Service Secretary
Brittany Grimes, HR Specialist

APPROVAL OF MINUTES

Motion: Moved by Ms. Batliner to approve the minutes of the meeting held March 21, 2019. Mr. Becker seconded the motion. **Motion passed.**

NEW BUSINESS

1. Eligibility List – Corrections Officer

Kay Sauer reviewed the eligibility list for Corrections Officer with Commission. She stated that after testing was completed there are 7 applicants on the list. She further advised that 18 applied, 7 passed the written, 5 failed the written, and 6 were no shows.

Motion: Moved by Ms. Batliner to approve the eligibility list for the position of Corrections Officer for the exam given on April 13, 2019. Mr. Becker seconded the motion. **Motion passed.**

2. Update on Job Announcements/Exams

Commission received the job posting for the upcoming Patrol Officer examination to be held on April 27, 2019.

REPORTS

Personnel Transactions for the month of March 2019 were received by Commission.

ADJOURN

Motion: Moved by Ms. Batliner to adjourn the meeting. Mr. Becker seconded the motion. **Motion passed.**

Ms. Sauer advised that the next meeting date is May 16, 2019 at 8 a.m.

ADMINISTRATIVE SERVICES DEPARTMENT

Human Resources

June 10, 2019

TO: Doug Adkins, City Manager
FROM: Susan Cohen, Administrative Services Director
SUBJECT: APPOINTMENTS – PART-TIME BUS DRIVER

We are recommending the conditional appointment of **LISA MCHENRY** to the position of part-time Bus Driver in the Department of Administrative Services, Division of Transit.

Ms. McHenry will be placed in Step A of the Part-time Bus Driver range, which provides a salary of \$14.58 per hour. She will work approximately 27 hours per week. The appointment is conditional upon the candidate successfully passing the required medical evaluation.

/bg

c: Amy Schenck, Clerk of Council
Carla Oden, Butler County Transit
Human Resources
Finance (Payroll)
file

ccmtg6/18/19

ADMINISTRATIVE SERVICES

Human Resources

June 11, 2019

TO: Doug Adkins, City Manager

FROM: Susan Cohen, Administrative Services Director

SUBJECT: APPOINTMENT - ECONOMIC DEVELOPMENT PROGRAM MANAGER

We are recommending the appointment of **ALAINA GERES** to the position of Economic Development Program Manager in the Economic Development Department. She will fill the vacancy created by the resignation of Alexis Fitzsimmons.

Ms. Geres will be assigned to Salary Range 270, Step E, which provides a salary of \$2,552.52 bi-weekly, \$65,585.52 annually. The appointment is conditional upon the candidate passing the required medical evaluation and background check.

/bg

c: Amy Schenck, Clerk of Council
Jennifer Ekey, Economic Development Director
Human Resources
Finance (Payroll)
file

ccmtg6/18/19

ECONOMIC DEVELOPMENT

Authorized Strength - 4

Current Staff Level - 3

MOTION AGENDA

DATE June 3, 2019
TO: Douglas Adkins, City Manager
FROM: Jacob Burton, Finance Director

2020 Tax Budget

PURPOSE

The attached 2020 Tax Budget for the City of Middletown is hereby submitted as required by the Ohio Revised Code.

Schedule

- June 18, 2019 - Public hearing, receive, file and adopt by Motion
- July 15, 2019 - Deliver to Butler and Warren County Auditors

BACKGROUND AND FINDINGS

The Annual Tax Budget has two purposes:

- 1) The 2020 beginning cash balances and 2020 projected revenues for each fund in this budget become the estimated 2020 resources for the City. The 2020 annual appropriations usually passed by City Council in November 2019 may not exceed these estimated resources. The objective, therefore, is to be realistic in these resource projections. If necessary, these estimated resources can be amended in writing during the 2020 calendar year by the Finance Department. This would be necessary if revenues are underestimated in this budget, or if expected revenues are not received.
- 2) A City's annual tax budget also supports the need for its annual property tax levy. The current levy of 6.90 mills (1.0 mill for the Senior Citizens Levy) will be requested for 2020.

The assumptions made in projecting the 2020 revenues and expenditures in this tax budget were:

- 1) Revenues in all funds agree with the most recent Financial Plan. The General Fund revenues projected for 2020 are projected with a 2% decrease and expenditures projected with 3% increase.

- 2) All 2020 operational costs agree with the most recent Financial Plan.
- 3) The 2020 debt service costs are at actual levels based upon debt repayment schedules already set. Capital improvement expenditures are from the five-year capital improvements plan.
- 4) These estimates are based on the current knowledge of the revenue stream and the current expenditures.

ALTERNATIVES

There are no alternatives. This budget must be submitted each year.

FINANCIAL IMPACTS

The 2020 Tax Budget indicates that General Fund expenditures will exceed General Fund revenues by approximately \$2.1 million and that the 2020 year-end cash balance in the General Fund will be about \$4.9 million, which is a 15.2% reserve balance.

This budget will be replaced with a permanent appropriation resolution later this year.

EMERGENCY/NON EMERGENCY

Motion Agenda.

COUNCIL COMMENTS

LEGISLATION

ITEM 1

ORDINANCE NO. O2019-37

AN ORDINANCE ESTABLISHING A PROCEDURE FOR AND AUTHORIZING AN AMENDMENT TO A CONTRACT WITH NATIONAL WATER SERVICES, LLC FOR ADDITIONAL WELL SCREEN AND DECLARING AN EMERGENCY.

WHEREAS, City Council authorized a contract with National Water Services, LLC for the drilling and installation of a test-production well and aquifer testing by motion on November 6, 2018; and

WHEREAS, City Council authorized a change order for National Water Services, LLC to complete additional drilling by Ordinance No. O2019-20, adopted April 16, 2019; and

WHEREAS, now that National Water Services has completed the additional drilling it has been determined that an additional 20 feet of well screen is needed;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Middletown, Butler/Warren Counties, Ohio that:

Section 1

The City Manager without complying with the procedures of Chapter 735 of the Ohio Revised Code is hereby authorized to enter into an addendum to the contract with National Water Services, LLC for the additional well screen needed to complete the project.

Section 2

For said purpose the Finance Director is hereby authorized and directed to pay an additional sum not to exceed \$20,190.44 which shall be paid from the Wellfield Protection Fund (Fund # 546).

Section 3

City Council hereby determines that the procedure to be followed in the award and execution of the aforesaid contract shall consist solely of the procedure set forth in this Ordinance and the provisions of Ohio Revised Code Chapter 735 shall not be applicable to the award and execution of the aforesaid contract.

Section 4

This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare, to wit: to permit the project to be completed as soon as possible to allow the well to go online to keep up with higher water usage during the summer, and shall take effect and be in force from and after its adoption.

Lawrence P. Mulligan, Jr., Mayor

Adopted: _____

Attest: _____
Clerk of the City Council

May 17, 2019

TO: Doug Adkins, City Manager
FROM: Samantha Zimmerman, Purchasing Agent

Well Drilling Bid #18-8026-12, Additional Well Screen
--

PURPOSE

To request approval for an additional \$20,190.44 for the bid from National Water Services, LLC, of Paoli, IN, for additional work needed.

BACKGROUND and FINDINGS

In October 2018, the City took bids for well drilling services. The bid was awarded to National Water Services, LLC for a total of \$167,925.

In April 2019, it was discovered that additional drilling was still needed to reach bedrock or the next confining formation layer. National Water Services agreed to continue drilling at the unit bid cost of \$477.34 per foot and Council approved an additional not to exceed \$19,093.60.

Now that the additional well drilling is complete, it has been discovered that an additional 20 feet of well screen is needed. With the additional screen, it will provide high flowrates for years to come. The additional cost of increasing the length of the well screen will also include time for additional welding, casing pullback, and well development at the unit bid cost.

ALTERNATIVES

The alternative is to not approve the additional well screen.

FINANCIAL IMPACT

Funds have been appropriated in the 2019 Wellfield Protection budget for this purchase.

EMERGENCY/NON EMERGENCY

A 2nd reading emergency is requested as two of our production wells are no longer in service due to screen collapse (well 17 & 18). The new well needs to be placed online as soon as possible to keep up with higher water usage during the summer months.

cc: Jacob Burton, Finance Director
Scott Tadych, Public Works & Utilities Director
Scott Belcher, Water Treatment Manager

LEGISLATION

ITEM 2

ORDINANCE NO. O2019-38

AN ORDINANCE ESTABLISHING A PROCEDURE FOR AND AUTHORIZING A CONTRACT WITH BRAINWAVE CONNECTION, INC. FOR PHASE II OF THE OAKLAND REVITALIZATION INCENTIVE DISTRICT AND DECLARING AN EMERGENCY.

BE IT ORDAINED, by the City Council of the City of Middletown, Butler/Warren Counties, Ohio that:

Section 1

The City Manager, without complying with the procedures of Chapter 735 of the Ohio Revised Code, is authorized to enter into a contract with BrainWave Connection, Inc. to provide services to move forward with Phase II of the Oakland Revitalization Incentive District in accordance with the estimate attached hereto as Exhibit A. The contract shall be approved by the City Manager and the Law Director.

Section 2

The Finance Director is hereby authorized and directed to pay a sum not to exceed \$108,006.56 from the General Fund (#100), which such sum is hereby appropriated to the accounts of 164 (100.164.52480).

Section 3

City Council hereby determines that the procedure to be followed in the award and execution of the aforesaid contract shall consist solely of the procedure set forth in this ordinance and the provisions of Chapter 735 of the Ohio Revised Code shall not be applicable to the award and execution of the aforesaid contract.

Section 4

It is hereby determined that the subject matter of this legislation is not of a general and permanent nature, does not provide for a public improvement, and does not assess a tax or payment.

Section 5

This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare, to wit: to allow Brainwave Consulting to begin the project without delay, and shall take effect and be in force from and after its adoption.

Lawrence P. Mulligan, Jr., Mayor

Adopted: _____

Attest: _____
Clerk of City Council

BrainWave Connection Inc.

PO Box #65
Dayton, OH 45401

Exhibit "A"

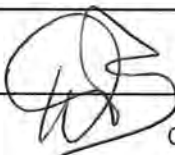
Estimate

Date	Estimate #
3/1/2018	1688

Name / Address
City of Middletown 1 Donham Plaza Middletown Ohio 45042-1901

Project
ORID Phase 2-Grou...

Description	Total
OAKLAND RENAISSANCE INCENTIVE DISTRICT (ORID) - Phase 2 Groundwork (see separate scope document for narrative details of items below)	
A- Neighborhood Outreach	
Contracted Services	3,240.00
Historic Consultation Services	4,600.00
Purchases-Printing-Materials	2,200.00T
Subtotal of items above:	10,040.00
B- Rehabbers/ 1st time homebuyers skills Training Support Process	
Contracted Services	1,320.00
Historic Consultation Services	600.00
Subtotal of items above:	1,920.00
C- National Register Nomination-Oakland District:	
Mapping GIS Data Coordinates	850.00
Historic Research	1,500.00
Contracted Services	2,400.00
Historic Consultation Services	9,720.00
Purchases-Printing-Materials	400.00T
Subtotal of items above:	14,870.00
D-Local "HD-2" Oakland Campaign	
Contracted Services	15,000.00
Historic Consultation Services	5,700.00
Purchases-Printing-Materials	625.00T
Subtotal of items above:	21,325.00
E-DRD Set-up	
Total	



Customer Signature

BrainWave Connection Inc.

PO Box #65
Dayton, OH 45401

Estimate

Date	Estimate #
3/1/2018	1688

Name / Address
City of Middletown 1 Donham Plaza Middletown Ohio 45042-1901

Project
ORID Phase 2-Grou...

Description	Total
Contracted Services	1,440.00
Historic Consultation Services	1,200.00
Purchases-Printing-Materials	1,500.00T
Subtotal of items above:	4,140.00
F- Bank(s) Buy-down Agreement and marcom materials	
Contracted Services	480.00
Historic Consultation Services	1,600.00
Purchases-Printing-Materials	1,200.00T
Subtotal of items above:	3,280.00
G- Secure Vail Sites - Clean Transfer from City to Middletown-DRD	
Contracted Services	960.00
Historic Consultation Services	1,600.00
Subtotal of items above:	2,560.00
H: Plans For Gateways, Signage, Streetscape Improvements	
Contracted Services	19,200.00
Historic Consultation Services	1,000.00
Subtotal of items above:	20,200.00
I: QUIET -Land Bank Acquisitions (initial) lots -Rehab Targets	
Contracted Services	240.00
Historic Consultation Services	200.00
Subtotal of items above:	440.00
J: New Infil Development Construction Plans (GC to partiall pay for drawings)	
Contracted Services	17,760.00
Historic Consultation Services	1,440.00
Subtotal of items above:	19,200.00
Total	



Customer Signature _____

BrainWave Connection Inc.

PO Box #65


Dayton, OH 45401

Estimate

Date	Estimate #
3/1/2018	1688

Name / Address
City of Middletown 1 Donham Plaza Middletown Ohio 45042-1901

Project
ORID Phase 2-Grou...

Description	Total
K: Infill Developer Recruitment Contracted Services	4,800.00
Historic Consultation Services	4,800.00
Subtotal of items above:	9,600.00
H- Investor Rehab-New custom Construction Recruitment (based on 3.5% Commission) Contracted Services	1.00
Historic Consultation Services	1.00
Subtotal of items above:	2.00
Sales Tax	429.56
	
Total	\$108,006.56

Customer Signature _____

May 22, 2019

TO: Douglas Adkins, City Manager

FROM: Jennifer Ekey, Economic Development Director

Supplemental Appropriation – Oakland Revitalization Incentive District (ORID)
--

PURPOSE

To request a supplemental appropriation in the General Fund in the amount of \$108,006.56 to the Economic Development Department (Account 100.164.52480).

BACKGROUND and FINDINGS

Oakland Renaissance Incentive District (ORID) is a groundbreaking and catalyst project for the city of Middletown, encompassing over 300 homes, corner retail locations and commercial businesses and countless vacant lots. The integrated goals and strategies for ORID are to redevelop Oakland’s cultural assets (revitalize the historic housing, commercial pockets, and Carnegie Library), create a Historic District to spur investment, create new infill housing for the much needed 3-4 bedroom housing market, and create a new Downtown Redevelopment District (DRD) to provide low interest buy-down loans. Successful DRD projects that use the same model are Over-the-Rhine and Dayton’s Grafton Hill, South Park and Wright-Dunbar Historic Districts.

ORID is projected to increase existing home valuations by over 275% and pump a potential \$10M into the DRD, generating a potential city tax revenue of \$1.2M. This initiative opens doors to pursue federal and state grants and Historic Tax Credits (HTC) for restoring existing structures, addresses blight removal of properties beyond stabilization, adds streetscape improvements throughout the neighborhood and partners with Oakland residents to provide low interest improvement loans to foster owner-occupied pride to stay in their neighborhood, update their homes and be a part of the revitalization and renaissance that will transform their community

We have completed Phase I of this endeavor and wish to move to Phase II which is *Groundwork: Initial HD Survey and Program Groundwork, Infill and Streetscape Design Elements*

- a) Neighborhood Outreach-Oakland Neighborhood Improvement Association Set-up
- b) Rehabbers/1st Time Homebuyer Skills Training Support Process
- c) NR Nomination Launched: Local “HD-2” Oakland Campaign
- d) DRD Set-up: Bank(s) Buy-down Agreement

- e) Secure Vail Site-Clean Transfer: Plans for Gateways, signage, Streetscape Improvements
- f) Land Bank Acquisitions (Initial) Lots-Rehab Targets
- g) Infill Development Construction Plans
- h) Infill Developer Recruitment: Investor Recruitment:

ALTERNATIVES

Don't approve the supplemental and stall the progress in the Oakland Neighborhood.

FINANCIAL IMPACT

Fee of \$108,006.56 to consultant for the work.

EMERGENCY/NON EMERGENCY

Second reading emergency

DEPARTMENTAL CLEARANCES

Law Department

ATTACHMENTS

Proposal from Brainwave Consulting

LEGISLATION

ITEM 3

ORDINANCE NO. O2019-39

AN ORDINANCE AMENDING THE PAY AND BENEFITS ORDINANCES, ORDINANCE NO. O2018-81 AND ORDINANCE NO. O2018-82, AND DECLARING AN EMERGENCY.

BE IT ORDAINED, by the City Council of the City of Middletown, Butler/Warren Counties, Ohio that:

Section 1

Section 1(D) of Ordinance Nos. O2018-81 and O2018-82, adopted November 20, 2018, is amended as follows:

(D) Performance-Based Compensation. Performance-Based Compensation (PBC) is supplementary compensation to provide city employees lump sum payments when in the sole discretion of City Council, the overall performance of the City, as measured by income tax receipts, justifies additional compensation to its employees. This payment will be made to all full-time employees of the City, including employees in collective bargaining units which includes the payment in its collective bargaining agreement. The payment will be made to all part-time employees who worked over 1,000 hours in the previous calendar year in an amount equal to one-half of the full-time employee payment. No employee hired on or after October 1 in the prior calendar year shall receive PBC. City Council determines that the PBC amount to be paid in 2019 to be ~~\$0~~ **\$500.00**.

Section 2

This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare, to wit: to allow the funds to be disbursed to employees without delay, and shall take effect and be in force from and after its adoption.

Lawrence P. Mulligan, Jr., Mayor

Adopted: _____

Attest: _____
Clerk of City Council

STAFF REPORT

For the Business Meeting of June 18, 2019

DATE: June 6, 2019
TO: Doug Adkins, City Manager
FROM: Jacob Burton, Finance Director

2019 Pay and Benefits Ordinance – Add Performance-Based Compensation

PURPOSE

The purpose of this staff report is to request that performance-based compensation (PBC) be added to the 2019 Pay and Benefits Ordinances at \$500 per full-time employee (\$250 per part-time employee) covered by this ordinance, and as negotiated per collective bargaining agreements. This will require a supplemental appropriation of \$188,250 (\$115,250 for the General Fund and \$73,000 for all other funds).

BACKGROUND and FINDINGS

Performance-Based Compensation (PBC) is supplementary compensation to provide city employees lump sum payments when in the sole discretion of City Council, the overall performance of the City, as measured by income tax receipts, justifies additional compensation to its employees. This payment will be made to all full-time employees of the City, including employees in collective bargaining units which includes the payment in its collective bargaining agreement. The payment will be made to all part-time employees who worked over 1,000 hours in the previous calendar year in an amount equal to one-half of the full-time employee payment. No employee hired on or after October 1 in the prior calendar year shall receive PBC.

This will amend Section 1 (D) of O2018-81 (PBO 2019) and O2018-82 (PBO 2019 post 1-1-18 hires) and change the dollar amount listed from \$0 to \$500. This amount will be paid to all employees by July 31, 2019.

The individual Supplemental Appropriation requests are on the following page:

Account	Division	Amount
100.101.51290	City Council	500
100.111.51290	City Manager	500
100.131.51290	Finance Admin	1,000
100.132.51290	Treasury	1,500
100.136.51290	Information Systems	2,750
100.137.51290	Purchasing	500
100.142.51290	Human Resources	1,250
100.150.51290	Law	1,750
100.162.51290	Planning	500
100.164.51290	Economic Development	1,500
100.165.51290	Communications	500
100.211.51290	Fire Admin	1,500
100.212.51290	Fire Operations	36,000
100.213.51290	Fire Training/Prevention	2,500
100.221.51290	Police Admin	4,500
100.222.51290	Criminal Investigation	6,000
100.223.51290	Narcotics	3,500
100.224.51290	Uniform Patrol	24,500
100.225.51290	Police Services	2,500
100.226.51290	Police/Fire Dispatch	7,000
100.229.51290	Jail Management	6,000
100.260.51290	Building Inspection	2,000
100.261.51290	Building Maintenance	1,500
100.409.51290	Administrative Services	500
100.512.51290	Engineering	2,000
100.542.51290	Parks Maintenance	3,000
210.524.51290	Electronics Maintenance	2,000
210.541.51290	Streets Maintenance	6,000
210.543.51290	Grounds Maintenance	1,500
228.450.51290	Health	2,750
230.133.51290	Taxation	4,000
245.990.51290	Probation Services	500
250.120.51290	Municipal Court	10,500
253.990.51290	Court Special Projects	500
510.560.51290	Water Administration	2,000
510.561.51290	Water Treatment	5,750
510.562.51290	Water Maintenance	7,500
515.461.51290	Storm Water Maintenance	5,000
520.580.51290	Sewer Administration	2,000
520.581.51290	Waste Water Treatment	8,500
520.582.51290	Sewer Maintenance	5,000
520.583.51290	Public Works & Utilities Admin	2,500
530.530.51290	Transit	3,000
555.905.51290	Litter & Waste Collection	500
605.550.51290	Municipal Garage	3,500

FINANCIAL IMPACT

This legislation will reduce the General Fund by \$115,250 and all other funds combined by a total of \$73,000.

ALTERNATIVES

The alternative is to give no PBC, or a PBC at a lesser amount.

EMERGENCY/NON EMERGENCY

2nd Reading Emergency on July 2, 2019.

LEGISLATION

ITEM 4

RESOLUTION NO. R2019-20

A RESOLUTION TO MAKE ADJUSTMENTS TO APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MIDDLETOWN, COUNTIES OF BUTLER AND WARREN COUNTIES, STATE OF OHIO, FOR THE PERIOD ENDING DECEMBER 31, 2019 AND DECLARING AN EMERGENCY. (VARIOUS FUNDS)

BE IT RESOLVED, by the City Council of the City of Middletown, Butler/Warren Counties, Ohio that:

Section 1

The following sums are hereby appropriated from the General Fund of the City to accounts of the City for the purposes herein described as follows:

FROM:	Unappropriated General Fund (Fund # 100)	\$115,250.00
TO:	General Fund (Fund #100) (Division, Account):	
	City Council, Accounts of 101 (100.101.51290)	\$500.00
	City Manager, Accounts of 111 (100.111.51290)	\$500.00
	Finance Administration, Accounts of 131 (100.131.51290)	\$1,000.00
	Treasury, Accounts of 132 (100.132.51290)	\$1,500.00
	Information Systems, Accounts of 136 (100.136.51290)	\$2,750.00
	Purchasing, Accounts of 137 (100.137.51290)	\$500.00
	Human Resources, Accounts of 142 (100.142.51290)	\$1,250.00
	Law, Accounts of 150 (100.150.51290)	\$1,750.00
	Planning, Accounts of 162 (100.162.51290)	\$500.00
	Economic Development, Accounts of 164 (100.164.51290)	\$1,500.00
	Communications, Accounts of 165 (100.165.51290)	\$500.00
	Fire Administration, Accounts of 211 (100.211.51290)	\$1,500.00
	Fire Operations, Accounts of 212 (100.212.51290)	\$36,000.00
	Fire Training/Prevention, Accounts of 213 (100.213.51290)	\$2,500.00
	Police Administration, Accounts of 221 (100.221.51290)	\$4,500.00
	Criminal Investigation, Accounts of 222 (100.222.51290)	\$6,000.00
	Narcotics, Accounts of 223 (100.223.51290)	\$3,500.00
	Uniform Patrol, Accounts of 224 (100.224.51290)	\$24,500.00
	Police Services, Accounts of 225 (100.225.51290)	\$2,500.00
	Police/Fire Dispatch, Accounts of 226 (100.226.51290)	\$7,000.00
	Jail Management, Accounts of 229 (100.229.51290)	\$6,000.00
	Building Inspection, Accounts of 260 (100.260.51290)	\$2,000.00
	Building Maintenance, Accounts of 261 (100.261.51290)	\$1,500.00
	Administrative Services, Accounts of 409 (100.409.51290)	\$500.00
	Engineering, Accounts of 512 (100.512.51290)	\$2,000.00
	Parks Maintenance, Accounts of 542 (100.542.51290)	\$3,000.00
TOTAL GENERAL FUND		\$115,250.00

Section 2

The following sums are hereby appropriated from the Auto & Gas Tax Fund of the City to accounts of the City for the purposes herein described as follows:

FROM:	Unappropriated Auto & Gas Tax Fund (Fund # 210)	\$9,500.00
TO:	Auto & Gas Tax Fund (Fund # 210) (Division, Account):	
	Electronics, Accounts of 524 (210.524.51290)	\$2,000.00
	Streets Maintenance, Accounts of 541 (210.541.51290)	\$6,000.00
	Grounds Maintenance, Accounts of 543 (210.543.51290)	\$1,500.00
<hr/>		
TOTAL AUTO & GAS TAX FUND		\$9,500.00

Section 3

The following sums are hereby appropriated from the Health Fund of the City to accounts of the City for the purposes herein described as follows:

FROM:	Unappropriated Health Fund (Fund # 228)	\$2,750.00
TO:	Health Administration, Accounts of 450 (228.450.51290)	\$2,750.00
<hr/>		
TOTAL HEALTH FUND		\$2,750.00

Section 4

The following sums are hereby appropriated from the City Income Tax Fund of the City to accounts of the City for the purposes herein described as follows:

FROM:	Unappropriated City Income Tax Fund (Fund # 230)	\$4,000.00
TO:	Taxation, Accounts of 133 (230.133.51290)	\$4,000.00
<hr/>		
TOTAL CITY INCOME TAX FUND		\$4,000.00

Section 5

The following sums are hereby appropriated from the Probation Services Fund of the City to accounts of the City for the purposes herein described as follows:

FROM:	Unappropriated Probation Services Fund (Fund # 245)	\$500.00
TO:	Probation Services, Accounts of 990 (245.990.51290)	\$500.00
<hr/>		
TOTAL PROBATION SERVICES FUND		\$500.00

Section 6

The following sums are hereby appropriated from the Municipal Court Fund of the City to accounts of the City for the purposes herein described as follows:

FROM: Unappropriated Municipal Court Fund (Fund # 250)	\$10,500.00
TO: Municipal Court, Accounts of 120 (250.120.51290)	\$10,500.00
<hr/>	
TOTAL MUNICIPAL COURT FUND	\$10,500.00

Section 7

The following sums are hereby appropriated from the Court Special Projects Fund of the City to accounts of the City for the purposes herein described as follows:

FROM: Unappropriated Court Special Projects Fund (Fund # 253)	\$500.00
TO: Court Special Projects, Accounts of 990 (253.990.51290)	\$500.00
<hr/>	
TOTAL COURT SPECIAL PROJECTS FUND	\$500.00

Section 8

The following sums are hereby appropriated from the Water Fund of the City to accounts of the City for the purposes herein described as follows:

FROM: Unappropriated Water Fund (Fund # 510)	\$15,250.00
TO: Water Fund (Fund #510) (Division, Account):	
Water Administration, Accounts of 560 (510.560.51290)	\$2,000.00
Water Treatment, Accounts of 561 (510.561.51290)	\$5,750.00
Water Maintenance, Accounts of 562 (510.562.51290)	\$7,500.00
<hr/>	
TOTAL WATER FUND	\$15,250.00

Section 9

The following sums are hereby appropriated from the Storm Water Fund of the City to accounts of the City for the purposes herein described as follows:

FROM: Unappropriated Storm Water Fund (Fund # 515)	\$5,000.00
TO: Storm Water Maintenance, Accounts of 461 (515.461.51290)	\$5,000.00
<hr/>	
TOTAL STORM WATER FUND	\$5,000.00

Section 10

The following sums are hereby appropriated from the Sanitary Sewer Fund of the City to accounts of the City for the purposes herein described as follows:

FROM: Unappropriated Sanitary Sewer Fund (Fund # 520)	\$18,000.00
TO: Sanitary Sewer Fund (Fund #520) (Division, Account):	
Sewer Administration, Accounts of 580 (520.580.51290)	\$2,000.00

Waste Water Treatment, Accounts of 581 (520.581.51290)	\$8,500.00
Sewer Maintenance, Accounts of 582 (520.582.51290)	\$5,000.00
Public Works & Utilities Admin., Accounts of 583 (520.583.51290)	\$2,500.00
TOTAL SANITARY SEWER FUND	\$18,000.00

Section 11

The following sums are hereby appropriated from the Transit System Fund of the City to accounts of the City for the purposes herein described as follows:

FROM: Unappropriated Transit System Fund (Fund # 530)	\$3,000.00
TO: Transit, Accounts of 530 (530.530.51290)	\$3,000.00
TOTAL TRANSIT SYSTEM FUND	\$3,000.00

Section 12

The following sums are hereby appropriated from the Solid Waste Disposal Fund of the City to accounts of the City for the purposes herein described as follows:

FROM: Unappropriated Solid Waste Disposal Fund (Fund # 555)	\$500.00
TO: Litter & Waste Collection, Accounts of 905 (555.905.51290)	\$500.00
TOTAL SOLID WASTE DISPOSAL FUND	\$500.00

Section 13

The following sums are hereby appropriated from the Municipal Garage Fund of the City to accounts of the City for the purposes herein described as follows:

FROM: Unappropriated Municipal Garage Fund (Fund # 605)	\$3,500.00
TO: Municipal Garage, Accounts of 550 (605.550.51290)	\$3,500.00
TOTAL MUNICIPAL GARAGE FUND	\$3,500.00

Section 14

The Finance Director is hereby authorized to draw his warrants on the City Treasurer for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefor, approved by the Board of Officers authorized by law to approve the same, or an ordinance or resolution of the City Council to make expenditures provided that no warrants shall be drawn or paid for salaries or wage except to persons employed by authority of and in accordance with law or ordinance.

Section 15

All legislation inconsistent herewith is hereby repealed.

Section 16

This resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare, to wit: to allow funds to be disbursed to employees without delay, and shall take effect and be in force from and after its adoption.

Lawrence P. Mulligan, Jr., Mayor

Adopted: _____

Attest: _____
Clerk of City Council

H:\Law\leg\2019 Leg\r Supp Approp (Performance Based Comp)