

1. Final Agenda

Documents:

[20220121 A.PDF](#)

1.1. Workbook

Documents:

[20220121.PDF](#)



MIDDLETOWN CITY COUNCIL AGENDA
FRIDAY, January 21, 2022

CITY COUNCIL SPECIAL MEETING – 1:00 PM – COUNCIL CHAMBERS – LOWER LEVEL

MOMENT OF MEDITATION/PLEDGE OF ALLEGIANCE TO THE FLAG/ROLL CALL

RECEIVE AND FILE THE SPECIAL MEETING DOCUMENTS

CITIZEN COMMENTS

LEGISLATION

Ordinance No. 02022-13, an ordinance authorizing the City Manager to enter into a contract with Freya's Hen House, a non-profit organization, to provide a short-term warming shelter for the homeless and declaring an emergency.



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ORDINANCE NO. O2022-13

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH FREYA'S HEN HOUSE, A NON-PROFIT ORGANIZATION, TO PROVIDE A SHORT-TERM WARMING SHELTER FOR THE HOMELESS AND DECLARING AN EMERGENCY.

BE IT ORDAINED, by City Council of the City of Middletown, Butler/Warren Counties, Ohio, that:

Section 1

The City Manager is hereby authorized to enter into a contract with Freya's Hen House to provide a short-term warming shelter for the homeless through April 30, 2022, in accordance with the revised proposal being provided to the Police Chief. The contract shall be in a form approved by the City Manager and Law Director. This contract is also contingent upon all required permits being obtained for use of the space in this manner at 1009 Grove Street.

Section 2

Funds are available for this project in the Community Development Act 1974 Fund and City Council hereby approves the use of funds for said purpose. The Finance Director is hereby authorized to pay a sum not to exceed \$82,795.00 from the Community Development Act 1974 Fund (Fund # 429).

Section 3

This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare, to wit: to allow the agreement to be signed without delay so that the warming shelter can open for the benefit of the homeless during the remaining winter months, and shall be in full force and effect from the date of its adoption.

Nicole Condrey, Mayor

Adopted: _____

Attest: _____
Clerk of City Council

STAFF REPORT

For the Emergency Meeting of January 21, 2022

DATE: January 20, 2021
TO: Jim Palenick, City Manager
FROM: David Birk, Chief of Police

Supplemental Appropriations – Home ARPA Funds

PURPOSE

To request a supplemental appropriation for the ARPA Funds in the amount of \$82,795.00 for a warming shelter to keep the homeless in Middletown out of the elements during the immediate frigid cold nights. This will be to enter into a contract with Freya's Hen House, a non-profit organization.

(Home ARPA Funds) - \$82,795.00

BACKGROUND and FINDINGS

The City of Middletown is facing a rising homeless issue. The funds requested will be used to lease and operate a warming shelter to keep the homeless out of the elements for 99 days, starting on January 22, 2022, through the end of April. The shelter will be located at 1009 Grove St., Middletown, and will be overseen by The Mindful Healing Center. It will open to the public from 5pm-7am, daily.

An emergency supplemental appropriation of **\$82,795** is needed.

FINANCIAL IMPACT

This legislation will pay for 100% of the cost incurred for the lease and operation of the shelter. The following is a breakdown of the expected expenses:

- **Rent:** \$500 per month = **\$1,500** for the 3 months of 4,000 square feet, left wing of building
- **Utilities:** \$700 per month = **\$2,100**
- **Staff**
 - 1 off-duty fireman (certified in CPR and other first aid), working from 10pm-5:30am @ \$58/hr. = **\$43,065**
 - 1 employee for intake duties, working 5pm-9pm @ \$18/hr. = **\$6,480**
 - 1 employee for COVID cleaning protocol and washing linens, etc., working 2pm-5pm @ 18/hr. = **\$4,860**
 - 1 employee for monitoring and available for other needs and security, working 9pm-8am @ \$18/hr. = **\$20,790**
- **Insurance:** Additional insurance for damages = **\$700**

- **Toiletries: \$1,500**
- **Washer & Dryer: \$600**
- **Extermination: Routine spraying for bed bugs = \$1,200**

ALTERNATIVES

The alternative would be not to appropriate these funds from the Home ARPA funds (Fund 429) to provide the warming shelter to the homeless.

EMERGENCY/NON-EMERGENCY

This legislation is emergency legislation.